

INSTRUCTIONS FOR INTERSECTION COUNT FORMS

Name: _____ Location: _____

Date: _____ Start/End Time: _____ Weather: _____

Notes: _____


Please review these instructions before going to the count location and contact me with any questions. **It is best to arrive at the count location 15minutes before the count period.** Orient yourself by using the practice sheet provided. Remember that you will be counting for a 2-hour period and that there may or may not be any facilities nearby to purchase water, food, or use the bathroom.

Items you should bring to the site:

1. These instructions and count forms
2. Safety vest (if you have one)
3. Clipboard
4. Pen or pencil and a spare
5. A stop watch or wrist watch to record 15 minute intervals
6. Optional: Chair, Hat, sunscreen, jacket, water, snack

PLEASE RETURN ALL COMPLETED FORMS TO:

SANDY FRY
CRCOG
241 MAIN ST
HARTFORD, CT 06106

- Count all bicyclists and pedestrians crossing through the intersection using tick marks, ex:  equal 5 bicyclists or pedestrians.
- Count for two hours in 15-minute increments, use one sheet per 15min increment.
- Decide the best place to observe from. If parking car in a retail or commercial lot, please be sure to get permission for doing so.
- Label the streets on the intersection and indicate which direction is north, ex: north →
- Mark the bicyclists next to the arrow that shows their direction of travel. Also mark them in table on top of sheet.
- Count the number of people on the bicycle, not the number of bicycles.
- Mark pedestrians in the crosswalks (if a pedestrian is on the sidewalk but does not cross the street, you may note them on the sidewalk they use)
- Pedestrians include people in wheelchairs, using canes, children in strollers, roller blades and skate boards. When counting, also place the pedestrian in category indicated on table on top of sheet. **Ex:** a man in a wheelchair will be marked in the intersection and in the wheelchair row under male in the table; a mom pushing stroller with one child, place 2 tick marks in intersection and 1 tick mark in the pedestrian row under female and 1 tick mark in the stroller row under female. It is not necessary to make extra attempt to indicate gender of child unless you can determine that from your view point.
- Note any pedestrian crossing diagonally by drawing an arrow to indicate the direction of pedestrian and placing a tick mark next to the arrow.
- We have provided the "Other" category for you to use for a category other than those listed. For example, you could use this category to record pedestrians who appear to be school children, or pedestrians who use a white cane or guide dog. If you use this category, be sure to label what type pedestrians you are counting.
- Calculate the totals after you have completed the two hour count.