Training and Exercise Planning Workgroup Meeting  
Thursday, January 8, 2009, 8:30-9:00am  
Meeting Agenda

1. Call to Order  
2. Review/Approve November 19, 2008 Minutes  
3. Report on Action Items  
   a. Bob Christ and Jon Bergeson develop exercise intent form.  
4. Unfinished Business  
   a. Region 3 Outreach Program  
   b. 2009 Exercise Planning (Refer to HSEEP Vol 1, Appendix C)  
   c. Workgroup Charter Approval  
5. New Business  
6. Next Meeting  
7. Adjourn

Region 3 2009 FSE*  
Concept and Objectives Meeting  
Thursday, January 8, 2009, 9:00am-12:00pm  
Meeting Notice and Agenda

- Overview  
- Exercise discussion items  
  o Exercise purpose  
  o Proposed exercise scenario, capabilities, tasks, and objectives  
  o Available exercise resources  
  o Proposed exercise location, date, and duration  
  o Exercise planning team and exercise participants  
  o Exercise assumptions and artificialities  
  o Exercise control and evaluation  
  o Exercise security organization and structure  
  o Local issues, concerns, and sensitivities  
  o Exercise logistics  
- Outcomes  
  o Agreement regarding exercise type, scenario, capabilities, tasks, and objectives  
  o Consensus regarding the target exercise timeframe and the date and time of the next planning conference  
  o Identification of participating entities

* During this meeting the TTX and FE leading to the FSE will also be discussed.