RESF-1 Transportation Minutes  
February 20, 2008

In attendance: Ken Loock, East Hartford, Chair; Bill Austin, West Hartford FD & CREPC; James Bradford, CT Transit; Michael Roberts, ATU Local 425; Phillip Madonna, ATU Local 281; Sgt. Andrew Lawrence, Hartford PD; Roger Hart, East Hartford PD; Wayne I. Rioux, Manchester Emergency Preparedness; Gordon Harris, DEMHS; Margus Laan, CCRPA; Carmine Centrella, Kristin Dean, and Karen Olson, CRCOG.

Welcome: Chair Ken Loock called the meeting to order at 1:35 p.m., welcomed everyone and asked for introductions around the table.

Minutes: The minutes of the January 16, 2008 meeting were approved without changes.

Follow-up with CT Transit: James Bradford, Assistant General Manager for Transit Services at Connecticut Transit introduced Mr. Roberts and Mr. Madonna representatives of the CT Transit drivers’ unions. He stated that CT Transit is working on developing an education program to introduce drivers to the concept of drivers as emergency responders, through the company newsletter, and other programs with drivers that express an interest. The first concern is what would happen to their families in an emergency situation that puts them at risk. Mr. Bradford also mentioned that the Transportation Security Administration had conducted an audit of CT Transit. The fact that a CT Transit representative is now sitting on our committee was seen as a good start for improving the participation of CT Transit in the emergency response community.

Ms. Olson offered to assist with the development of an introductory article for the CT Transit newsletter. She also mentioned that there may be existing training opportunities that could be adapted for use with bus drivers. Another issue to be addressed is the fact that CT Transit is not now tied into the regional or statewide communication systems.

Brief Updates: Ms. Olson mentioned that the Diversion Plans discussed at a previous meeting are now available on the CRCOG website. She also stated that the Statewide Incident Management Task Force is still working on developing a draft of the Unified Response Manual and that they are looking for a State agency sponsor of the completed document, without success as yet. Chief Austin suggested that ConnDOT be approached regarding that sponsorship. Ms. Olson will relay that suggestion to the SIMSTF at its subcommittee meeting next week. Finally, Ms. Olson reported that 6 TIMS radios from 4 fire departments have been returned and that 17 of the 38 fire departments to receive the TIMS radios have reported that they are still using them. We will continue to follow-up with FDs that have not as yet responded.

SWOT Exercise: Carmine Centrella conducted a very thorough SWOT analysis for RESF-1. The draft document is attached. RESF-1 members will be asked to review it for comment and further suggestions. It will be discussed further at the next meeting.

Next Meeting: The next meeting of the RESF-1 will be March 19, 2008 at 1:30 p.m., at CRCOG. We will continue the SWOT (strengths, weaknesses, opportunities and threats) analysis started at this meeting.

The meeting adjourned at 3:30 p.m.

Attachment: Draft SWOT analysis
# CREPC’s R-ESF 1 Transportation – SWOT Analysis

**Strengths**
- Municipal Owned Resources
- Private Sector Participation
- Functioning Region 3 R-ESF 1 Committee
- R-ESF 1 Annex – RED Plan
- Willing State Partners, CT Transit / Information Accessibility
- Traffic Diversion Plans
- Airport Capacity – 9 airports in Region
- Rail System – passenger & freight
- Access to Highways – both north and south
- Access to Waterways – navigable CT River
- Interoperability – Intercity
- Access to CT National Guard and CT Air National Guard
- CREPC Regional Coordination Centers
- UASI designation for Htfd Metro Area
- CRCOG and CREPC

**Weaknesses**
- Leadership Capacity in R-ESF 1
- Lack of Activation System for Resources – No Drivers on Call
- Lack of a Robust Resource Database
- Planning Gap, Local-Regional-State – Operational and Commitment to Process
- Undefined Roles/Responsibilities from planning to operations
- No Commuter Release Plan
- Highway Congestion
- Region Split by River – 9 Crossings & Limited Information re: Infrastructure Protection Program?
- Overreliance on Military Resources- National Guard, may not be readily available
- No Designation of Evacuation Routes
- No Resource Maps

**Opportunities**
- Increase Training
- Expand Integrated Communications
- Expand Committed/Consistent R-ESF 1 Participation – CT State Police/DOT Management-Rail/Private Sector/DOC
- Coordinated Regional Response
- Assuring R-ESF 1 Leadership/Continuity
- Access to Variable Messaging – change State policy
- Messaging Technology
- Access to Highway Information (CDOT’s video cameras, etc.)
- Procure Interoperable Resources
- Plan Integration
- Dynamic Resource Coordination, IT Purchases - Web EOC/System Status Software (real time information)

**Threats**
- Ego/Control/ Agency agendas
- Limited / diminished funding
- Non-participation from Essential Partners
- Lack of Authority
- Legal Boundaries
- Insufficient Training
- Lack of participation with training opportunities
- Non-Protection of Family Members