RESF-1 Transportation Minutes
March 11, 2009

In attendance: Karen Olson, Chair; Bruce Lockwood, CREPC; Stephen Livingston, ConnDOT; Linda DeLallo & Manuel Gonzalez, Jr., First Transit - GHTD; Tom Gavaghan, DEMHS; Sgt. Donna Tadiello, CSP- Troop H; Robert Haramut, Midstate RPA; Margus Laan, CCRPA; Carmine Centrella & Dan Scace, CRCOG; Dick Russell, Farmington.

Welcome: Karen Olson called the meeting to order at 9:35 a.m., welcomed everyone and asked for introductions around the table.

Minutes: The minutes of the January 21, 2009 meeting were approved without changes, on a motion by Tom Gavaghan, seconded by Margus Laan.

Old Business: Ms. Olson reported that the training program for the Unified Response Manual was moving forward slowly, with a first draft having been produced. She also reported that all of the Diversion Plans for the State highways are now available on the CRCOG website: http://www.crcog.org/homeland_sec/DivPlans.html.

Ms. Olson stated that she would contact James Bradford of CT Transit before the next RESF-1 meeting to get an update on the effort to recruit and train bus drivers as “emergency responders.” It was recommended that CERT training may be available for any drivers who express an interest. Representatives from First Transit at this meeting also expressed an interest in this type of training for their drivers. This training can be coordinated through Viola Heath of CRCOG and/or through Katherine McCormack, Department of Emergency Services, Hartford.

Tom Gavaghan reported that WebEOC training is still being conducted. The WebEOC is operational and has been used in several instances.

New Business: Ms. Olson introduced Bruce Lockwood to the group. Mr. Lockwood is First Vice Chair of the Capitol Region Emergency Planning Committee (CREPC), a duty officer for RESF-5 (emergency management), and Chair of RESF-7 (resource management.) He first explained the responsibilities of each of these groups. CREPC is the overall emergency planning committee for 42 municipalities. RESF-5 oversees any activation of the Regional Emergency Deployment (RED) Plan. Nine duty officers are on call through a rotating schedule to coordinate and manage the emergency response, whenever the RED Plan is activated. They call out needed RESF chairs as dictated by the specific emergency. RESF-7 is a “virtual resource warehouse.” Most resources are owned by private entities or municipalities, not the “region.” The RESF-7 activity in an emergency is to “call for resources.”

When transportation resources are needed, RESF-1 will be called upon to fill an identified need. RESF-7 will not ask for specific resources, but will instead determine what action is needed; RESF-1 will determine how to respond. Mr. Lockwood suggested that one or two “subject matter experts” be assigned as a liaison to RESF-7 and also that RESF-1 needs at least a “3-deep” response, i.e. at least three people are needed to be able to cover for a request for RESF-1 action.

The group then discussed how this suggestion might be fulfilled. One initial activity would be to assemble a transportation handbook, with all possible 24-7 contacts for transportation services, so that in
The discussion ended with the suggestion to take one step at a time, set a goal, and operate with a realistic time table.

**Next Meeting:** The next meeting of the RESF-1 is **TBD**. The meeting adjourned at 11:15 a.m.