

Capitol Region Council of Governments (CROG)
241 Main Street, 4th Floor
Hartford, CT 06106

UASI Region 3 UAWG
March 6, 2009 10:00 a.m.
CROG Offices, Hartford

Call to order

Bruce Lockwood Chaired the meeting, as Chairman Austin was unable to attend, and called the meeting to order at 10:00 a.m.

Review/Approval of Minutes from the February 13, 2009 meeting

Ed Lescoe, seconded by Dr. Shaw, made a motion to accept the February 13, 2009 meeting minutes. All in favor, so voted. Don Janelle and Ed Lescoe made a few corrections to the minutes. Kristin Dean stated that the corrections will be made.

2008 UASI Grant Update

- a. Exercise RFP*** – Carmine Centrella reported that TetraTech was the selected vendor for the Exercise RFP and that the Initial Planning Conference for the exercise, dubbed Autumn Storm, was held on March 3rd. He said that he is working on securing a venue for future events and that there will be a briefing for the Chief Elected and Administrative Officials prior to the upcoming tabletop.
- b. Capabilities Assessment RFP*** – Dan Scace stated that interviews are scheduled next week with the finalists for this RFP. He stated that the interview team consists of Carmine Centrella, Bruce Lockwood, Bill Hogan (CROG), Tom Gavaghan, and himself.
- c. Long Term Care RFP*** – John Shaw stated that two responses to the long term care RFP were received and that a group will be meeting on Tuesday to review them.
- d. IMT Position Specific Training RFP*** – Dan Scace reported that this RFP's deadline is March 30th and the first Addendum is posted.

DRAFT 2009 UASI IJ Review

Dan Scace reported that at last month's UAWG meeting the group approved the 2009 Investment Justification (IJ) structure. Dan Scace and Carmine Centrella reviewed minor adjustments that were made to the title of projects and IJ #1. Dan Scace then stated that within IJ #1 (Regional Information Sharing, Collaboration and Coordination, and Inventory Management) \$100k was moved from syndromic surveillance equipment to the data management software system project.

Dan Scace reviewed the three IJs that comprise the draft UASI IJ structure. Carmine Centrella authored IJ #1, Dan Scace IJ#2 and Barbara Buddington IJ #3. He then split the UAWG members into three groups and assigned each group an IJ to review. After everyone completed reading them, comments and suggestions were received.

Dan Scace said that the suggested changes would be incorporated into the IJs and the updated IJs would be emailed out by the end of next week. Don Janelle, seconded by Ed Lescoe, made a motion to agree in concept to the IJ's presented at the meeting. All in favor, so voted. Dan Scace stated that final IJ approval must be done prior to the March 20th submittal. Since this cannot be done via email, it was decided that the next meeting would be held on March 19th at 8:30 a.m., prior to the CREPC meeting at the regularly scheduled ESF Chair meeting.

New Business

Dan Vindigni asked CROG staff to look into the regional initiatives presented in the Governor's budget.

Next Meeting

It was decided that the next UAWG meeting would be held on Friday, May 15th at 10:00 a.m.

Adjournment

The meeting adjourned at 11:35 a.m.