

Capitol Region Council of Governments (CRCOG)
241 Main Street, 4th Floor, Hartford, CT 06106
UASI Region 3 UAWG - Meeting Minutes
January 28, 2010 10:00 a.m.

Call to order

Chairman Bill Austin called the meeting to order at 10:04 a.m.

Review/Approval of Minutes from the September 29, 2009 meeting

Don Janelle, seconded by Katherine McCormack, moved to accept the September 29, 2009 meeting minutes. All in favor so voted.

Administrative Remarks

Dan Scace briefed the UAWG that there were no “official” UAWG meeting/minutes in the 4th quarter of 2009. This was due to the many meetings conducted finalizing the Capabilities Assessment and that the final briefing on this project was done at the October 22 CREPC meeting. These minutes, along with the CREPC meeting minutes, should meet the UAWG meeting requirements, if the UAWG concurs. On a motion by Brian Rykowski seconded by John Shaw the group moved that the UAWG 4th quarter 2009 governance requirements were met. All voted so in favor.

Dan Scace briefed the UAWG on needed updates to the SOP as references changed for the new fiscal year. On a motion by Brian Rykowski seconded by Don Janelle, the UAWG unanimously approved the following changes:

- Section 2 - References - Change 2.1 to “Applicable Fiscal Year Homeland Security Grant Program, Guidance and Application Kit.”
- Section 2 - References - Change 2.2 to “Current Department of Homeland Security, National Preparedness Guidelines.”
- Section 2 - References - Change 2.3 to “Current State of Connecticut Homeland Security Strategy.”
- Section 2 - References - Delete 2.4.
- Figure 1 - Update with current members.

Review of 2008/2009 UASI Grant Implementation

Dan Scace briefed on the status of 2008 UASI RFPs, UASI funds obligated and spent, and reviewed the 2009 spending plan. The 2009 UASI DEMHS application was submitted and we are waiting on DEMHS approval for '09 application/spending plan. Discussion included a review of the anticipated performance period for FY 2008 – Sept 2011.

MMRS Steering Committee

John Shaw reported a 2008 MMRS grant award of \$311,585.00 – award should have been 321,210.00. Key discussion centered on DEMHS planning to hold back 3% for M&A. All work related to MMRS grant implementation is done by CRCOG/John Shaw. Per John Shaw the FY 2008 grant guidance requires that the 3% hold back has to be approved by the MMRS Steering Committee. After lengthy discussion, on a motion by

Dan Dube seconded by Don Janelle the UAWG moved to not accept DEMHS 3% hold back for M&A. All in favor so voted.

On a motion by Katherine McCormack seconded by William Austin the UAWG moved to approve the FY 2008 budget as presented. All in favor so voted.

John Shaw briefed the UAWG on the MMRS stockpile, including a status report on replacement of outdated antibiotics and valium auto injectors. In the future MMRS funds may not be needed to maintain current stockpile. Orders for valium auto-injectors are being processed.

John Shaw briefed on EMS Strike Team Leaders, The concept includes Region based strike teams and task forces per the CT EMS Mobilization Plan. RESF-8 EMS Section is developing 9 team leaders with go kits to stand up command/EMS operations at a scene. Regional piece of EMS mobilization plan has potential gaps covering liability and reimbursements, potential to become an unfunded mandate along with Forward Movement of Patients plan. CRCOG is working on facilitating a meeting with DEMHS and DPH to address EMS concerns.

The following items were also briefed by John Shaw:

- Funding is being budgeted for CMED back up functionality at the RCC and local hospital emergency departments.
- The Long Term Care facility Mutual Aid Plan is on track and progressing quickly; 68 of 78 LTC facilities in Region on board.
- Discussion took place regarding volunteers and more specifically Spontaneous Unsolicited Volunteers (SUV) and how they are managed during an incident. Different requirements exist between RESF-8 and volunteers in general; RESF-8 will work with RESF-16 on a process to capture data, provide registration and subsequent protection and track folks that spontaneously show up.
- Review of 1st Responder prophylaxis database with Department of Consumer Protection being rolled out currently with West Hartford/Bloomfield Health District entering staff data.
- USMA contract up date meeting is scheduled for this afternoon to review the logistics and resource management joint research project. Target completion date is September 1, 2010.

New Business

Dan Scace briefed the UAWG on the FY 2010 requirements.

- Award amount is a hard target, noncompetitive, the 25% LE application still applies, 4/19/2010 is the application deadline.
- Goals for the 2010 application should be based on the capabilities assessment report target capabilities priorities identified during the summer of 2009. Dan Scace recommended the following capabilities be addressed:
 - Communications - Build out COP/Regional Communications System
 - Critical Resource Logistics and Distribution - Regional Logistics Mgmt
 - Intelligence/Information Sharing and Dissemination - COP

- Community Preparedness and Participation - Citizen Prep
- Volunteer Management and Donations - Support for RESF 16, 8
- Emergency Operations Center Management - Support RCC
- Mass Care - Feeding Support Trailer (~\$40k)
- The updated strategy and draft IJs are anticipated to be ready for late February/early March.
- Dan provided a brief explanation of the anticipated process – strategy revision and IJ development, including the following 3 potential/recommended IJs
 - Regional LE/CBRNE, Includes SWAT/BOMB/Dive Teams
 - Regional Command and Coordination
 - Communication
 - Information sharing
 - EOC Center management
 - Critical resource logistics / distributions
 - Citizen Preparedness
 - Community preparedness / participation
 - Volunteer management
 - Donations Mass Care

Dan Scace asked for consensus of group to continue this approach which was approved with no objections.

Dan Scace briefed the UAWG on the Autumn Storm and TICP Improvement Plan Matrix. These items need to be addressed and Dan will forward additional information to applicable responsible RESF chairs to address recommendations and other improvement planning initiatives.

Next Meeting: Quarter1, CY 2010, review of draft IJs and UASS, Wednesday, March 17, 2010 at 10:00 a.m.

Adjournment

There being no other business the meeting adjourned at 11:43