Call to order

The meeting was called to order by Urban Area Working Group (UAWG) Co-Vice Chair Peter Vernesoni at 1006 hours.

Attending the meeting were Peter Vernesoni, Stephen Thal, Laurie Scotti, Cheryl Assis, Barbara Gilbert, Ed Lescoe, Karen Olson, Don Janelle, Rich Mulhall, Bruce Lockwood, David Gofstein, Barbara Buddington, Carmine Centrella, Dan Scace and Arnold Goldman (arrived late).

Review/Approval of Minutes from the September 29, 2010 meeting

Don Janelle, seconded by Ed Lescoe, moved to accept the September 29, 2010 minutes as submitted. All in favor so voted.

Administrative Remarks

Dan Scace announced that he now has access to update our Urban Area Security Strategy (UASS) on the Grants Reporting Tool (GRT) portal. A draft of the 2011 investment justification (IJ) format was sent for review and it includes references to risk in the strategy. As we update the strategy he will include adding risk language to align better with the proposed 2011 IJ format.

Review of UASI grant implementation

Spending Summary 2008 and 2009

Dan Scace did a walkthrough of the UASI budget and spending plan documents.

2008 UASI spending plan status: Reviewed spending plan budget sheets and highlighted adjustments, primarily within each goal, as we align actual project cost to the spending plan. Goal 1 adjustments included moving undesignated planning funds and some IMT training funds to cover exercise costs. In Goal 2 the only adjustment was moving undesignated planning funds to cover SAR vehicle costs. Goal 3 received money from Goal 5 (which is not ready to spend) to cover costs of the previously approved extended Long Term Care Mutual Aid Plan (LTC MAP) initiative. Goal 7 moved some shelter planning money to evacuation planning. When all the adjustments were reviewed and endorsed by the UAWG, additional proposed spending items were reviewed to determine the best course of action for spending the remaining undesignated funds of $47,478.

Don Janelle moved, and Ed Lescoe seconded, to fund dive team ($11,800), capability assessment ($4,030) and RESP training video (~$25,000) line items. All in favor so moved.
The discussion of potential spending items included some transportation items that should be included in the regional strategy. In addition, we should assist, with future funds, in meeting the more stringent sheltering requirements anticipated in the future.

2009 UASI spending plan status: No spending yet. Chief Mulhall will be the first to spend and he briefed the UAWG on LE equipment to be purchased.

*Urban Area Security Strategy (UASS)*

Laurie Scotti briefed the UAWG on Goal 8. Laurie will work with Dan Scace to revise the goal as discussed and to also update risk information in the strategy. The revised UASS should be presented in its final form for the next UAWG meeting.

*The Annual Grant Cycle*

The UAWG reviewed the Region 3 Cycle. In terms of looking forward, all items identified in the Cycle are on track.

*CREPC – The Road Ahead Status*

No changes. Work will commence when the new CREPC leadership is in place.

*MMRS Steering Committee*

*Old Business:*

The MMRS Standard Operating Policy was presented for review/approval. Changes had been incorporated as discussed at the last UAWG meeting. On a motion from Dave Gofstein, seconded by Ed Lescoe, the policy was unanimously approved.

*MMRS New Business: None*

*UAWG New Business*

*Animal Response Vehicle/Mobile Veterinary Hospital*

Dr. Goldman presented a proposal to purchase such a vehicle to support animal response. Actual costs are not know as specific vehicle specifications are not yet developed. On a motion by Don Janelle, seconded by Laurie Scotti, the UAWG approved the concept. All voted so in favor. Dr. Goldman will continue to research specifications and cost options.

*Next meeting (Quarterly) – Quarter 1, CY 2011, February 23, 2011, 10:00 a.m. at the Regional Coordination Center in Manchester.*

*Adjournment*

There being no other business, on a motion by Bruce Lockwood, seconded by Ed Lescoe the meeting adjourned at 1137 hours.