Call to order

The meeting was called to order by Urban Area Working Group (UAWG) Chair Bill Austin at 0949 hours. A quorum was not present so no governance votes were taken at the meeting. All those present agreed to conduct an informational meeting.

See attached list of attendees.

Review/Approval of Minutes from the October 27, 2011 meeting

Not accomplished due to lack of a quorum.

Administrative Remarks

None

MMRS Steering Committee Update

Carmine Centrella provided an update on the Hospital Mutual Aid Plan, or H-MAP which follows the concept of the LTC-MAP. The development process began in December, funded in part by MMRS funds with the remainder funded by the hospitals participating in the plan. Hartford Hospital has decided not to participate.

Urban Area Security Initiative Update

Spending Summary 2008 and 2009 UASI

Dan Scace reviewed the 2008 UASI grant. All funds have been spent and the CRCOG finance section is finalizing the close out numbers. Dan reviewed some lessons learned on the 2008 UASI grant process including: 1) Accounting between the budget presentation by the UAWG and the CRCOG accounting system is difficult, 2) things change and 3) the ability to have flexibility to adjust is priceless. The process with accounting for changes to the federal/state budget was discussed. POETE adjustments are made to account for actual costs, but all within the original Strategy and Investment Justifications.

Dan Scace demonstrated the Citizen Preparedness web site which is funded with the 08 UASI funds. A suggestion was made to try to ensure the site was smart phone friendly.

The 2009 UASI budget of $2,747,050 has not changed.

DEMHS has not yet provided the funds for the FY 10 grant.
**Old Business**

Bill Austin briefed the UAWG that he and Brian Heavren have met several times to discuss The Road Ahead report. Over the course of the next few months the recommendations related to realigning RESFs will be worked and piloted in anticipation of being incorporated in the next annual revision of the RESP. The changes will be presented at a CREPC meeting in the next couple of months.

**New Business**

Bill Austin briefed on a new initiative to generate revenue to replace lost homeland security funding. A series of conferences will be conducted across the country with the first held in Connecticut on March 12. The entire project, which is privately funded, should be completed by the fall.

Carmine Centrella briefed that he and Gus Di Poi, the new ESF-7 chair, attended the RCPT (Regional Catastrophic Planning Team) meeting on logistics in NYC. The focus was on training of core logistics principles.

Dan Scace reviewed the PPT presentation for CEOs on the RESP and gathered good feedback on how to make the program better for the specific audience.

**Next Meeting**

The schedule for the next quarterly meeting will be decided after surveying the UAWG for available dates.

**Adjournment**

There being no other business the meeting adjourned at 1121.