

Capitol Region Council of Governments

241 Main St., Hartford, CT 06106
Phone: (860) 522-2217 FAX: (860) 724-1274

Web Page: www.crcog.org

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES CRCOG Offices, Hartford October 8, 2008

Executive Committee Attendance

Melody A. Currey
Dick Hines
Jon Colman
Steve Cassano
Dave Kilbon
John Adams
Lou Spadaccini
Mary Glassman
David Pinney
Scott Slifka
Ron Van Wrinkle
Steve Wawruck

Town/Organization

East Hartford
Avon
Bloomfield
CRCOG Foundation
East Granby
Granby
Manchester
Simsbury
Somers
West Hartford
West Hartford
Windsor Locks

Guests

Kathie Lutz

Rome Smith & Lutz

Staff

Hedy Ayers
Mary Ellen Kowalewski
Jen March-Wackers
Deborah Rihm
Lyle Wray

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Roll Call

Chairman Currey called the regular meeting to order at 12:05 p.m.

Public Comment

There were no public comments.

Chairman Remarks and Executive Director Report

The Chairman gave her report and the Executive Director gave his report. The Executive Director reviewed his report on the first quarter of the two year goals. The CRCOG Foundation had just held their meeting and they discussed green initiatives with CRCOG developing a regional plan.

Adoption of Minutes

Mr. Kilbon made a motion to approve the minutes from the August 13, 2008 meeting as submitted. Mr. Adams seconded. All voted in favor of the motion.

Resolution Authorizing CRCOG Funding Support of Job Order Contracting Program Implementation

The Town of West Hartford has been involved with job order contracting (JOC) and has found it to be a quicker way of purchasing some items. Up to \$24,000 from the fund balance is being asked to be used to cover agency costs associated with the program's proposed 120 day implementation phase and subsequent administrative duties once the system is operational. Part of the money will be replenished through the imposition of a 0.5% administrative fee on all job orders written during the initial two-year contract period. All 73 purchasing towns would be invited to use JOC. It might benefit the smaller communities in administrative overhead savings. Towns would still be able to use the state contract bids, and go out to bid on their own. In this economy, the Committee was wondering if the costs are high now, and may go down within the next year. They discussed an escape clause, a quarterly review of the contract, and towns still having to perform maintenance, even if they wouldn't be doing big projects now.

Mr. Adams made a motion to approve the resolution authorizing CRCOG Funding Support of Job Order Contracting Program Implementation. Mr. Kilbon seconded. All voted in favor of the motion.

Resolution Authorizing Amendment of Contract Agreement between CRCOG and Applied Geographic, Inc. for Enhancement of the CRCOG Web-Based GIS

Mr. Colman made a motion to approve this resolution. Mr. Kilbon seconded. DISCUSSION: How many hits does this get? Ms. Kowalewski will get that answer. All voted in favor of the motion.

Resolution Authorizing Grant Application to the U.S. EPA for Brownfield Assessment Funding

Ms. Kowalewski explained \$800,000 has been received so far. Mr. Colman made a motion to approve this resolution. Mr. Adams seconded. All voted in favor of the motion.

Resolution Authorizing Signing of Site Access Agreements Required Under EPA Brownfield Assessment Grants

This is to grant access the properties. Mr. Colman made a motion to approve the resolution. Mr. Kilbon seconded. All voted in favor of the motion.

Resolution Authorizing Amendment to MOU by and between CRCOG and the MetroHartford Alliance Regarding Brownfield Assessment Grants

Mr. Colman made a motion to approve this resolution. Mr. Kilbon seconded.

DISCUSSION: MetroHartford assists with the towns and reviews reports, but it is not an equitable partnership. All voted in favor of the motion.

Draft of 2009 Meeting Dates for Policy Board and Executive Committee

According to the By-laws, Policy Board does not meet in October, but it is felt that an October meeting is needed. So in addition to the dates on the draft 2009 schedule, October 28, 2009 should be added as a Policy Board meeting. **They also set the Annual Board meeting for Monday, June 29, 2009.** Mark your calendars now!

Municipal Solid Waste

The Committee reviewed the timeline for the remaining weeks with the contract with Mid-Atlantic Consultants. November 3, the first draft of the report is due to CRCOG which will be sent out to the Policy Board immediately. Comments will be due back from Policy Board no later than November 10th. The consultant will give the final presentation at the November 19th Policy Board meeting.

CRCOG Office Space Update

Great progress has been made on the office renovation. A new copier lease was signed. Most partitions are in, and most employees are back into their new offices. Telephones are the next item to be purchased.

2009 Legislative Session

Ms. Lutz is predicting that they will go back into Session right after the elections. The Governor has an inability to sell bonds. The Governor has made a second set of cuts. The Committee decided to have a legislative meeting at 10:30 just prior to the Policy Board on November 19th. It's important to keep town funding level.

Other Business

Mr. Colman made a motion that CRCOG send a letter to Mike Peters when he comes out of ICU wishing him well on his liver transplant recovery. Mr. Kilbon seconded. All voted in favor of the motion.

Adjournment

Mr. Colman made a motion to adjourn the meeting at 1:25 p.m. Mr. Kilbon seconded. All voted in favor of the motion.