

Capitol Region Council of Governments

241 Main St., Hartford, CT 06106
Phone: (860) 522-2217 FAX: (860) 724-1274

Web Page: www.crcog.org

EXECUTIVE COMMITTEE REGULAR MEETING MINUTES CRCOG Office, Hartford August 11, 2010 Noon

Executive Committee Attendance

Melody A. Currey
Richard Hines
Jon Colman
Dick Barlow
Steve Cassano
Dave Kilbon
Scott Kaupin
Chip Beckett
David Panagore
Lou Spadaccini
Albert Ilg
Lisa Pellegrini
Scott Slifka
Ron Van Winkle (alternate)

Town/Organization

East Hartford
Avon
Bloomfield
Canton
CRCOG Foundation
East Granby
Enfield
Glastonbury
Hartford
Manchester
Simsbury
Somers
West Hartford
West Hartford

Guests

John Shemo
Kathie Lutz

MetroHartford Alliance
Rome Smith & Lutz

Staff

Cheryl Assis
Jennifer Carrier
Mary Ellen Kowalewski
Jen March-Wackers
Deborah Rihm
Lyle Wray

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Roll Call

Chair Currey called the regular meeting to order at 12:07 p.m.

Public Comment

There were no public comments.

Chairman Remarks and Executive Director Report

Executive Director Wray reviewed staff changes at CRCOG and the appointment of Jennifer Carrier as the new Transportation Director. Ms. Mathiasen should be credited for her work on the online permitting system, and Bill Hogan moved on to work for the town of Bloomfield. Therefore, CRCOG will be advertising for a contract management position, principal engineer position and a special projects individual. CRCOG does not have a human resources department. Currently they are looking at vendors to service CRCOG. Mr. Wray highlighted his July activity report, gave an update on the COMPASS quality of life project that the Hartford Foundation for Public Giving may take over, and the black book project for the next Governor's changeover team. The black book project is to help transition the new team, and give ideas on how to save money.

Adoption of Minutes

Mr. Colman made a motion to approve the minutes from the May 12, 2010 regular meeting as submitted. Mr. Kilbon seconded. All voted in favor of the motion.

Resolution Authorizing Contract Agreement by and between the Capitol Region Council of Governments and the Pioneer Valley Planning Commission Regarding the National Oceanic and Atmospheric Administration (NOAA) Lower Connecticut River Joint Commission Study Project

Mr. Colman made a motion to approve the above mentioned resolution authorizing CRCOG to work with PVPC to establish bi-state goals for the Connecticut River in both Connecticut and Massachusetts. Mr. Kilbon seconded. All voted in favor of the motion.

Resolution Authorizing CRCOG to Expend Funds for Solid Waste Management

Mr. Colman made a motion to approve the above mentioned resolution which authorizes up to a \$25,000 expenditure from the CRCOG General Fund until CCSWA authorizes payment from each town. Mr. Kilbon seconded. All voted in favor of the motion, except for Mr. Barlow who abstained.

Mr. Colman made a motion to approve the service agreement with CCSWA for the purpose of providing administrative, legal and technical assistance as specified in the Agreement dated July 21, 2010. Mr. Kilbon seconded. All voted in favor of the motion, except for Mr. Barlow who abstained.

Consideration of Application of Region for Economic Development District

Last session, law was passed to allow the creation of Economic Development Districts. CRCOG will work in connection with the MetroHartford Alliance on this endeavor. A memorandum of understanding should be ready for the next Policy Board meeting. There are federal funds available to support administration and the possibility of having greater access to other federal funds. A municipality can only be part of one CEDS/EDD.

Mr. Colman made a motion to move forward with the development of a regional economic development district. Mr. Kilbon seconded. DISCUSSION: Mr. Hines

mentioned this is in line with our sustainable communities initiatives. All voted in favor of the motion.

Resolution Authorizing Gradient Planning for Emergency Planning Consulting Services

This contract is for emergency preparedness and disaster planning for the colleges and universities in the CT Homeland Security Region III. FY 08 UASI funds will be utilized.

Mr. Colman made a motion to approve the resolution. Mr. Kilbon seconded. All voted in favor of the motion.

Resolution of the Capitol Region Council of Governments Authorizing a Partnership with the Central Naugatuck Valley Council of Governments (CNV COG) on Traffic Diversion Planning Work

The CNV COG published a request for proposals for the purpose of obtaining a contractor to assist in a traffic diversion plan for I-84 and Routes 7 & 8 through homeland security funds. Wilbur Smith was the chosen vendor. Plainville and Southington are not in our region, but this resolution allows for Wilbur Smith to perform this traffic diversion planning work to cover areas of Southington and Plainville along I-84 for an additional cost of \$17,500 using FY 08 UASI funds.

Mr. Colman made a motion to approve the resolution. Mr. Kilbon seconded. All voted in favor of the motion.

Resolution of the Capitol Region Council of Governments Authorizing Addendum to Contract with KT International, Inc to Include work on the CT-CHIEF Police Records Management System and E-Citation Module

CRCOG contracted with KT International for the development, integration and maintenance services for the HEARTBEAT Computer Assisted Dispatch System for the cities of Bridgeport, Hartford, and New Britain, and a separate contract with SMART Public Safety Software Systems for development of the CT-CHIEF Records Management Software System and an e-citation module. SMART has dissolved their business. Therefore this resolution is to add CT-CHIEF and limited work on the middleware portion of the e-citation module work to the original KT International agreement.

Mr. Colman made a motion to approve the resolution. Mr. Kilbon seconded. All voted in favor of the motion.

Resolution of the Capitol Region Council of Governments Authorizing Agreement with Rainmaker Enterprises to Complete Work on the Electronic Citation Project

CRCOG contracted with SMART Public Safety Software Systems for development of an e-citation module for the CAPTAIN mobile data communications system through a CT DOT grant, but SMART has dissolved their business. Therefore this resolution is to contract with Rainmaker Enterprises for \$50,000 grant through CT DOT to complete the remaining portion of the e-citation module.

Mr. Colman made a motion to approve the resolution. Mr. Kilbon seconded. All voted in favor of the motion.

Resolution Authorizing CRCOG to Participate in the Sustainable Communities Regional Planning Grant Application

This resolution authorizes CRCOG to file a Knowledge Corridor Sustainable Communities Regional Planning Grant Application to the U.S. Department of Housing and Urban Development in conjunction with PVPC and Central CT Regional Planning Agency. CRCOG has combined with the other two agencies to be more competitive. The maximum grant amount for a region of this size, with the other two agencies, is \$5 million.

Mr. Colman made a motion to approve the resolution. Mr. Kilbon seconded. All voted in favor of the motion.

Update on T-HUD Sustainable Communities Planning Grant Application

The funds are 20% for updating planning and 80% is non-planning related. Assisting with zoning regulations for sustainable communities is an example of what the funds can be used for. Enfield wants better zoning and linkage to transit. All towns have received forms that need to be returned. The good news is that the matching part of the grant has been reduced to a lower percentage.

Update on Shared Services

There was a PowerPoint handout of what has been done so far. East Hartford, Hartford and Manchester are looking at three sites for the animal control pound. Somers indicated they were interested in joining this project. Property tax assessment is an area that would be easy to coordinate. A group of municipalities got together and used the same company and saved 50%. If the towns and the schools get together, there could be some real savings, i.e., IT, HR, finance functions, health care, etc. Mutual aid was discussed along with the sharing of fire trucks, which are extremely expensive. Many towns respond to a fire anyway, so sharing the trucks would save the towns money on the purchase and storage of them. Response times would need to be looked into. An inventory of trucks and equipment in the region would be helpful.

Legislative Update

Mr. Wray spoke of the livable communities' bill that passed out of the US Senate Banking Committee and it has now been introduced to the US House as well. CRCOG needs to have the federal transportation funding reauthorization passed, which may be difficult with Dodd leaving. Mr. Overstar would like to see it done now, whereas the President would rather wait. Another concern is how the Medicaid money gets distributed. CCM should go before the state before it is decided and too late. Mr. Wray spoke of the CIBES project which should help the new administration save money while maintaining growth. Looking at long term care with Medicaid and medical assistance is one place where a lot of money can be saved. Another thought is corrections. Ms. Lutz

reported that the House will be in session on Friday to discuss the campaign finance bill again. The Bonding Commission cancelled their meeting that was scheduled for today.

Other Business

Mayor Spadaccini thanked everyone who helped out with the Hartford Distributors incident that occurred in Manchester last week.

A call was received from OPM stating that the Town of Stafford would like to join CRCOG. The Committee was totally in favor. That would make 30 municipalities for CRCOG.

Adjournment

Mr. Colman made a motion to adjourn the meeting at 1:16 p.m. Mr. Kilbon seconded. All voted in favor of the motion.