



Capitol Region Council of Governments

241 Main Street • Hartford • Connecticut • 06106

Telephone (860) 522-2217 • Fax (860) 724-1274

www.crocog.org

Mary Glassman, Chairman
Lyle Wray, Executive Director

MEMBERS

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Windsor Locks

NOTICE OF CRCOG MUNICIPAL SERVICES COMMITTEE MEETING

DATE: Tuesday, April 19, 2011
TIME: 12:00 p.m.
PLACE: CRCOG
241 Main Street, Hartford
Large Conference Room

AGENDA

1. Adoption of Minutes: **March 15, 2011**
2. **HUMAN RESOURCES OUTSOURCING**
Matthew Galligan, Town Manager, South Windsor
Automatic Data Processing (ADP)
Mr. Galligan and representatives from ADP will be present to review their roll-out of human resources services for the Town of South Windsor. Mr. Galligan will discuss his experience to date and his expectations for future functionality. Representatives from ADP will also outline the complete menu of services that are offered to municipalities.
3. **STATUS REPORTS**
 - a. Connecticut Regional e-Government Initiative
 - b. Capitol Region Purchasing Council
 - c. Municipal Service Sharing
4. Municipal Information Sharing and Other Business
5. Adjournment

THE CRCOG MUNICIPAL SERVICES COMMITTEE MEETINGS ARE OPEN TO ALL PERSONS INTERESTED IN THE TOPICS UNDER DISCUSSION. PLEASE FEEL FREE TO SHARE THIS AGENDA WITH OTHER MUNICIPAL STAFF.