

**MINUTES OF
MUNICIPAL SERVICES COMMITTEE MEETING**

APRIL 15, 2008

ATTENDANCE

Members and Guests

Bonnie Therrien, Chair
Rae Ann Palmer
Peter Souza
Rich Toce
Jack McCoy
Barbara Gilbert
Mike Wilkinson
Emily Moon
Flo Dickie
Jared Clark
Lee Erdmann
Mary Ellen Kowalewski
Lyle Wray
Maureen Barton
Jocelyn Mathiasen

Town

Wethersfield
Wethersfield
Windsor
East Hartford
Manchester
Rocky Hill
Tolland
Windsor
Newington
Hebron
Hartford
CRCOG
CRCOG
CRCOG
CRCOG

Chairperson Bonnie Therrien called the meeting to order at 12:10 p.m.

1. ADOPTION OF MINUTES

Lee Erdmann made and Barbara Gilbert seconded a motion to adopt the minutes of the March 18, 2008 meeting. Minutes were adopted by unanimous voice vote.

2. NEW ENGLAND STATE PERFORMANCE MEASUREMENT PROJECT

Roberta Schaefer from the Research Bureau gave a presentation on a performance measurement project her organization is engaged in, funded by the Sloan Foundation. Ms. Schaefer is looking for interested towns to participate in the study, which will collect data on municipal processes. Ms. Schaefer is seeking a good-faith, 3 year commitment from towns. Participating towns will be asked to contribute \$5200/year.

3. LEGISLATIVE UPDATE

Pete Smith from Rome Smith & Associates gave an update on what's happening in the final three weeks of this legislative session. Lyle Wray and Melody Currey met with key legislators regarding the top three priorities on CRCOG's legislative agenda: Shared Services, Transportation, and conveyance taxes. Mr. Smith reported that there is not much hope for municipalities to tap into sales tax, but that the legislature seems to understand that municipalities are strapped and need to do something.

4. MUNICIPAL DATA SHARING PROJECT

Jocelyn Mathiasen reported that she is still waiting for data from everyone, but she put together a side-by-side comparison of data from the towns that have already submitted their data. Ms. Mathiasen asked everyone to check the numbers so she can correct any errors. At the next meeting, she will discuss the narrative that will accompany the data, so she can get input from the committee. The reports will be posted to the CRCOG website.

5. MUNICIPAL INFORMATION SHARING

Lyle Wray discussed a performance review process and suggested it might be worthwhile to have someone come and speak about this subject to the committee. Mary Ellen Kowalewski reported that the Service Sharing agreements will be signed by the end of the month. Committee members shared budget information. Chair Bonnie Therrien asked for topic suggestions for upcoming meetings, and a suggestion was made to discuss local revenue options.

6. ADJOURNMENT

Barbara Gilbert made a motion to adjourn, seconded by Peter Souza. The motion was approved by unanimous voice vote, and Chair Bonnie Therrien adjourned the meeting at 1:15 p.m.