

# Capitol Region Council of Governments

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## POLICY BOARD REGULAR MEETING CRRA Trash Museum December 16, 2009 Noon

### Policy Board Attendance

Melody Currey, Chair  
Dick Hines  
Phil Schenck  
Jon Colman  
Dick Barlow  
Dave Kilbon  
Scott Kaupin  
Chip Beckett  
John Adams  
Jim Boucher  
Eddie Perez  
Lou Spadaccini  
John Salomone  
Barbara Gilbert  
Mary Glassman  
John Pelkey  
Tom Frenage  
Steve Werbner  
Ron Van Winkle  
Jeff Bridges  
Peter Souza  
Steve Wawruck

### Town/Organization

East Hartford  
Avon  
Avon  
Bloomfield  
Canton  
East Granby  
Enfield  
Glastonbury  
Granby  
Hartford  
Hartford  
Manchester  
Newington  
Rocky Hill  
Simsbury  
South Windsor  
Suffield  
Tolland  
West Hartford  
Wethersfield  
Windsor  
Windsor Locks

### Others Present

Grayson Wright  
Paul Nonnenmacher  
Kathie Lutz  
Thomas Phillips

Conn DOT  
CRRA  
Rome, Smith & Lutz  
Capital Workforce Partners

### Staff

Cheryl Assis  
Mary Ellen Kowalewski  
Jen March Wackers  
Tom Maziarz  
Debby Rihm  
Lyle Wray

CRCOG  
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### **Call to Order**

Chair Currey called the meeting to order at 12:08 p.m.

### **Adoption of Minutes**

Mr. Colman made a motion to adopt the minutes from the November 18, 2009 meeting. Ms. Gilbert seconded. All voted in favor of the motion.

### **Reports**

- a. **Capital Workforce Development**  
Tom Philips gave the report for CWD. They are receiving a 5% rescission from the Governor.
- b. **Community Development/Municipal Services/Purchasing Council**  
Simsbury is the lead town for the ARRA grant – zoning regulations for sustainable communities. Fourteen communities are participating. January 8 is the deadline for application.  
**2010 Census** – CRCOG has literature to help people in towns fill out the census information. Towns may distribute this information at local events.  
**Municipal Services** - They are putting together a white paper for OPM on service sharing initiatives.
- c. **Public Safety/Homeland Security** – A public safety meeting was held with Skip Thomas as Chair. They are trying to plan a mentoring program for the Public Safety High School. There is an opening for a CEO on the Regional Emergency Planning Team/CREPC, contact Cheryl Assis with questions. A meeting was held with the DMV Commissioner and Ms. Assis said their hope is to make license photos available through the CAPTAIN system shortly. The Hartford UASI region is trying to get the federal Department of Homeland Security to visit. In order to test inoperable communications. Ms. Gilbert said that Rocky Hill has received invaluable help from CRCOG and thanked them.
- d. **Transportation Committee** – They did not meet in December, but have agenda items later in the meeting.
- e. **Executive Director** – Mr. Wray went to D.C. for the day to see about getting extra funds for livable communities. He also asked if there were any questions regarding his monthly report, and if there is any other information that you would like to be included in the report.

### **Presentation Honoring Phil Schenck, Avon Town Manager**

Chairman Currey gave the extensive background of Phil Schenck, followed by Mr. Hines talking about Mr. Schenck, who retired as Town Manager from the Town of Avon. A cake of appreciation was served.

### **Election of Officers**

A memo from Jon Colman, Chair, Finance/Personnel Committee, was passed around with proposed officers for the next two years. Mr. Colman made a motion to approve the officers listed on the memo, seconded by Mr. Kilbon.

DISCUSSION: Secretary and Treasurer names were switched. All voted in favor of the motion.

The proposed Executive Committee was also in that memorandum. Mr. Colman made a motion to approve the Committee. Mr. Kilbon seconded. DISCUSSION: John Carlson did not run in Avon, so most likely Mark Zacchio will be placed in Mr. Carlson's spot. All voted in favor of the motion.

Ms. Currey appointed the proposed Finance/Personnel Committee.

The Sustainability Committee will be filled, once it is established.

### **2010 Policy Board and Executive Committee Meeting Schedule**

Mr. Colman made a motion to approve the proposed meeting schedule. Mr. Kilbon seconded. DISCUSSION: They decided the Annual Meeting will be held on Tuesday, June 29, 2009. All voted in favor of the motion. Mark your calendars now!

### **Approval of TIP Amendments**

Mr. Maziarz explained the TIP amendments that were passed out at the meeting. Mr. Kilbon made a motion to approve the TIP amendments. Mr. Colman seconded. All voted in favor of the motion. On a future agenda, TIP amendment explanation will be added. Some members are not quite sure how the TIP is put together and how the funds work.

### **Resolution Authorizing the Executive Director or Chairman to Apply for Federal Transit Administration Earmark on behalf of the City of Hartford**

Mr. Maziarz explained what this resolution was about. Mr. Perez added that it is to help gain access to contractors and implement projects. Mr. Colman made a motion to approve the above resolution. Mr. Kilbon seconded. All voted in favor of the motion.

### **Intercity Visit Follow-Up**

Ms. Glassman gave the report. The Board agreed that CRCOG should work with the Alliance. The three priorities are:

- Shared and regional services
- Local and regional revenue options
- Take advantage of regional developments – sustainability

Mr. Wray will flush out the priorities and report to the Metro Hartford Alliance.

### **Solid Waste Management Update**

We will hold a reception at the LOB in Room 2B for our legislators on January 12, 2010 from 10-1 for the 46 towns who have signed up so far to ask for their support. We will have a draft of our solid waste management plan available.

### **Overview of CRCOG Programs and Benefits to Municipalities**

There was a handout that outlines what CRCOG does for our municipalities. CRCOG wants to make sure that the towns are getting what they want from CRCOG, and that they are getting their monies worth from us. CRCOG is willing to change their program to fit other's needs. It was suggested that a meeting be held where towns get together and "swap" ideas with other towns about ways that they have saved money. This is a good idea since it will be another difficult budget year. The Municipal Services Committee does a lot of this. We will have a shared services meeting in the future.

### **Update on CRCOG Goal Setting Session February 24, 2010**

A goal setting session will be held at the CT Center for Advanced Technology (CCAT) on Pitkin Street just before the Policy Board meeting that day. Policy Board will also be held at CCAT. We would like a 3-5 year perspective for goal setting, and then a 1-2 year work plan.

### **State and Federal Legislative Update**

Ms. Lutz gave the update. Representative Sharkey is talking about a \$100-\$200 million in municipal cuts. The Board discussed setting up a meeting with him with as large of a group of members as possible. Ms. Lutz will work on setting up the meeting.

It is important to know the revenue up front. OPM should be invited to the next meeting. They have no plan to get out of the fiscal deficit in the next 3-5 years. The legislature does not understand what towns have already had to do to their budgets - take furloughs, reduce staff, cut back on programs, etc.

### **Adjournment**

Mr. Kaupin made a motion to adjourn the meeting at 1:40 p.m. Mr. Kilbon seconded. All voted in favor of the motion.