

# Capitol Region Council of Governments

241 Main St., Hartford, CT 06106  
Phone: (860) 522-2217 FAX: (860) 724-1274

## POLICY BOARD REGULAR MEETING CRRA Trash Museum May 25, 2011 Noon

### Attendance

Mary Glassman  
Richard Hines  
Jon Colman  
Dick Barlow  
Dave Kilbon  
Scott Kaupin  
CJ Thomas  
Chip Beckett  
John Adams  
Jim Boucher  
Bob Painter  
Bonnie Therrien  
Lou Spadaccini  
John Pelkey  
Steve Werbner  
Ron Van Winkle  
Jeff Bridges  
Peter Souza  
Steve Wawruck

### Guests

Tom Phillips  
Larry Deutsch  
Kathie Lutz  
Grayson Wright

### Staff

Winsome Barnaby  
Jennifer Carrier  
Mary Ellen Kowalewski  
Jen March-Wackers  
Deborah Rihm  
Lyle Wray  
Pauline Yoder

### Town/Organization

Simsbury  
Avon  
Bloomfield  
Canton  
East Granby  
Enfield  
Farmington  
Glastonbury  
Granby  
Hartford  
Hartford  
Hebron  
Manchester  
South Windsor  
Tolland  
West Hartford  
Wethersfield  
Windsor  
Windsor Locks

Capital Workforce Partners  
City of Hartford  
Rome Smith Lutz  
ConnDOT

CRCOG  
CRCOG  
CRCOG  
CRCOG  
CRCOG  
CRCOG  
CRCOG

### **Roll Call**

Chairman Glassman called the meeting to order at 12:15 p.m. noting there was a quorum.

### **Public Comments**

There were no public comments.

### **Approval of Minutes**

Ms. Stille made a motion, seconded by Mr. Kilbon, to approve the minutes from the May 4, 2011 special meeting as submitted. All voted in favor of the motion.

### **Reports**

#### **Executive Director and Chairman**

The Annual Meeting is set for June 9, at 11:45 at the Boathouse. Keynote speaker will be Commissioner Esty. You have an invitation at your seat for the *Dependable Rail in 2016: What Will It mean for the Knowledge Corridor?* being held at the Hartford Club from noon on June 2, until 10 a.m. the next day. Three more municipalities have joined the online permitting: New Haven, Waterford, and Madison. Mr. Wray thanked Peter Souza for hosing the TOD presentation yesterday. We just learned that our Hartford region was cut from the list of eligible applications for the 2011 Urban Area Security Initiative (UASI) funding along with 30 other regions. Bridgeport is the only other CT UASI jurisdiction, and they were also removed from the list. CRCOG will be working with our Congressional delegation and public safety staff to ensure we are placed back on the list for the 2012 funding.

#### **Capital Workforce Partners**

Tom Phillips gave the Capital Workforce Partners report and a handout. Mr. Phillips gave the status of revenue. There will be a consortium meeting held at Hot Tomatoes for the budget vote and the election of the officers sometime in June.

#### **Policy and Planning Department**

Mary Ellen Kowalewski reported on the Policy and Planning Department. May is national *Bike to Work* month. There have been many activities taking place this month. Over 100 people rode their bike to work on a designated day.

#### **Municipal Services/Purchasing Council**

Peter Souza reported on the Municipal Services Committee. They met in May to discuss the results of the service sharing priorities survey that was sent out. 18 of the 30 municipalities responded. The top five prioritized interest areas were: Parks & Recreation software; Regional property assessment; human resources outsourcing; document management; and disaster recovery (data and IT). Also discussed was the Finance/Personnel subcommittee's request to establish a policy framework for core service and fee-for-services programs at CRCOG. The committees will report back with a recommendation by November 2011.

### Public Safety/Homeland Security

Mr. Wray covered most of this report under the Executive Director's report. But Cheryl Assis stated that the State Homeland Security Grant program for Connecticut was reduced by 42% for FY 2011 but that the EMGP and Citizen Corps grants will remain relatively stable. She said that CREPC is planning a large Functional Exercise which will take place in June 15<sup>th</sup> and information will be distributed shortly in terms of observation opportunities. The drill will incorporate DEMHS, the Department of Public Health and all of the hospitals within the region. CRCOG recently kicked off our citizen awareness and electronic patient tracking system projects. The Region III Incident Management Team was recently deployed to Merkel, Texas to assist with wildfires. This is the first time a Connecticut team has been called out of State.

### Transportation Committee

Mr. Colman said there was no report this month, but a lot of resolutions to act upon.

### Approval of CRCOG's FY 11-12 Budget

Mr. Wray gave a PowerPoint presentation on the budget. This is a balanced budget and assumes no SGIA funds from the state. The budget holds town dues at zero for the third year in a row. Employees will receive a 2% increase in salary. It has a 25% increase in health insurance placeholder, but we don't have the exact number yet. We have had increased funding from grants, especially the \$4.3 million from HUD for sustainable communities. Municipal services and GIS fees for service are currently not covering total cost of service. This will require either Board approval to continue in the negative or a change in the fee structure. The Board will be presented with a policy in November.

Mr. Colman, seconded by Mr. Kilbon, made a motion to approve this budget as suggested by the Executive Committee. DISCUSSION: We need to do more together to save money. The online permitting is good, now let's add a backoffice module. Since we are the largest COG, we need to look outside the state for ideas. All voted in favor of the motion.

### Approval of Resolution Allowing Transportation Committee to Act on the Policy Board's Behalf until September 28, 2011

Mr. Colman, seconded by Mr. Kilbon, made a motion to approve the resolution allowing the Transportation Committee to act on the Board's behalf. DISCUSSION: The Board must be invited to the TC's meetings and sent all materials, and kept up to date during the summer. All voted in favor.

### Approval of TIP Amendments

Mr. Colman made a motion to approve the TIP amendments as presented. Mr. Kilbon seconded. DISCUSSION: Both the Arigoni and Putnam bridges will be worked on at the same time. ConnDOT is responsible for this work. All voted in favor of the motion.

**Approval of Self-Certification Resolution for Urban Transportation Planning Process**

This is a standard annual procedure. Mr. Colman made a motion to approve the resolution. Ms. Stille seconded. DISCUSSION: All voted in favor of the motion.

**Approval of Resolution for Filing of Applications with FTA**

Mr. Colman, seconded by Ms. Therrien, made a motion to approve the resolution with CRCOG acting on behalf of the city of Harford. All voted in favor.

**Approval of Resolution on Title VI of the Civil Rights Act of 1964**

Mr. Colman, seconded by Ms. Stille made a motion to approve the resolution. All voted in favor.

**Approval of Resolution for Four Regional Contracts for EZ-ICQ**

Mr. Colman, seconded by Mr. Kilbon, made a motion to approve the resolution to enter into a contract with the four preferred EZ ICQ regional contractors with an expiration date of June 21, 2013. All voted in favor.

**Approval of Resolution to Extend Contract with Gordian Group for EZ-ICQ**

Mr. Colman, seconded by Ms. Stille, made a motion to approve the resolution to extend the contract with Gordian Group to June 21, 2013 with a fee for CRCOG set at 0.75%. All voted in favor.

**Solid Waste Management Update**

Dick Barlow gave the solid waste management update. The group is still reviewing vendor proposals with a vendor agreement with a goal date of June 25, 2011. The Board, along with Ms. Lutz, discussed different strategies for the bills before the legislature, especially 1170 and 1167. A decision was made to have the lobbyist make the additional language in 1170.

**Annual Meeting**

Reminder that the Annual Meeting is June 9 at the Boathouse at 11:45 a.m.

**Adjournment**

Ms. Therrien made a motion to adjourn the meeting at 1:46 p.m. Mr. Adams seconded. All voted in favor of the motion.