1. **Roll Call**
   Jon Colman called the meeting to order at 12:03 PM.

2. **Public Forum**
   No comments from the public were offered.

3. **Adoption of Minutes**
   A motion was made by Dan Pennington, seconded by Vicki Shotland, to accept the minutes of the September 22, 2008 meeting as written. This motion was passed unanimously.
4. Staff Report
   - Tom Maziarz mentioned that CRCOG staff members have new phone extensions. A list was handed out to Committee Members.
   - Tom Maziarz informed the Committee that ConnDOT will be hosting a series of public meetings on the environmental assessment study for the proposed New Haven – Hartford – Springfield Commuter Rail study.
   - Jennifer Carrier notified the Committee that CRCOG and the Town of Windsor will be hosting a Road Safety Audit Webinar on November 12, 2008 at 2:00PM.
   - Tom Maziarz instructed the Committee to disregard the distributed memo regarding the regional orthophotography shared services grant. Erik Snowden from the CRCOG office will contact the Committee members shortly with further information.
   - Tom Maziarz reviewed the economic stimulus package request for proposals memo distributed to the Committee. Project information must be submitted to CRCOG by Wednesday, November 12th at noon.

5. Transit Center Options for Downtown Hartford—presentation on preliminary findings
   Sandy Fry gave a presentation on the transit center study process, alternatives considered, and next steps for the study. The final report is estimated to be complete in March 2009.

6. TIP Amendments
   Tom Maziarz reviewed the TIP Amendments and provided details related to the Enfield high priority project. A motion was made by Marcia Banach, seconded by Gil Hayes to accept the TIP amendments. This motion was passed unanimously.

7. Annual Work Program
   Tom Maziarz reviewed the resolution authorizing amendment of the Transportation Work Program & Funding Agreement with the Connecticut Department of Transportation for CRCOG’s 2-Year Transportation Planning Program. A motion was made by Marcia Banach, seconded by Billy Taylor to accept the resolution. This motion was passed unanimously.

   Mario Marrero described the Jobs Access Program and reviewed the program’s Annual Assessment Report. The program is now operating at an average of ~3,600 daily riders and reached a maximum of 4,171 daily riders in December 2007. The program lost about $100,000 in funding in 2008, but ridership has increased. A new bus service extension providing access to C&S Wholesale Foods in Suffield has been added this year. User surveys indicated that 48% of those surveyed are TFA eligible and 86% are FTA eligible; 63% of those surveyed have worked over 90 days at their place of employment. A motion was made by Mark Mitchell, seconded by Richard Sawitzke to endorse this report. This motion was passed unanimously.

9. STP Urban
   Jennifer Carrier recapped the Cost Review and Schedule Subcommittee meeting discussions. The Subcommittee approved the cost increase for the East Hartford, Roberts Street pavement rehabilitation project. A motion was made by Jim Sollmi, seconded by Michael Turner to approve the cost increase to $1,092,000 ($873,000 federal). This motion was passed unanimously.

10. Other Business
    There was no other business.

11. Adjourn
    The meeting adjourned at 1:00 PM.