Capitol Region Council of Governments
241 Main St., Hartford, CT 06106
Transportation Committee Meeting
Monday November 16, 2009

Name                      Organization
Jon Colman                Bloomfield
John Pagini               Bolton
Bill Taylor               East Hartford
Piya Hawkes               Enfield
Russ Arnold               Farmington
Daniel Pennington        Glastonbury
James Klase               Granby
John McGrane             Hartford
Kevin Burnham             Hartford
Mark Carlino              Manchester
Peter Hughes              Marlborough
Tony Ferraro              Newington
Jim Sollmi                Rocky Hill
Rich Sawitzke             Simsbury
Bob Cafarelli             Somers
Marcia Banach             South Windsor
David Smith               Tolland
Terry McCarthy            Vernon
Dave Kraus                West Hartford
Tom Lenehan               Windsor
Mary Ellen Thibodeau      Central CT Bicycle Alliance
Barbara Surwilo           American Lung

Guests
Colleen Kissane           ConnDOT
Dave Head                 ConnDOT
Melanie Zimyeski          ConnDOT
Vicki Shotland            GHTD
D. J. Gonzalez            GHTD
Kurt Cavanaugh            Glastonbury
Tom Gutman                AARP

Staff
Tom Maziarz               CRCOG
Jennifer Carrier          CRCOG
Sandy Fry                 CRCOG
Lia Huang                 CRCOG
Karen Stewartson          CRCOG
Lyle Wray                 CRCOG

1. **Roll Call** Jon Colman called the meeting to order at 12:05 PM.
2. **Public Forum** There were no comments from the public.
3. Adoption of Minutes
   A motion was made by Marcia Banach, seconded by Billy Taylor, to accept the minutes of the October 19, 2009 Transportation Committee meeting. The motion passed unanimously.

4. Staff Report
   - The Transportation Meeting calendar for 2010 was distributed.
   - The Viaduct Study will hold a public workshop on November 19, 2009.
   - Meetings were held with ConnDOT to discuss the Master Municipal Agreement. This agreement will serve as a template agreement for 10 years and will be amended with a Grant Authorization Document (similar to a memorandum of understanding) for each project.

5. TIP Amendments
   There were no TIP Amendments.

6. ARRA program
   Tom Maziarz reviewed the memorandum summarizing CRCOG’s recommendations for the extra ARRA funds resulting from lower than expected bids on the first four projects. The remaining three ARRA projects will be bid with alternates to ensure full utilization of ARRA funding.

   Jim Sollmi asked how the Enfield, Post Office Road contract will be structured. Tom Maziarz stated that this contract will be written for the balance of ARRA funds rather than a specific amount.

   Dan Pennington asked how the two recommended projects were selected. Tom Maziarz replied that the Phoenix Street Bridge project in Vernon was originally slated as a backup ARRA project. Of the list of remaining projects originally listed as backups: the Farmington, Middle Road project will be advertised next month with a different funding source and the Wethersfield and Suffield projects will not be ready by March 2, 2010. The Enfield project was scheduled to receive STP Urban funding and is able to meet the ARRA deadline.

   Tom Maziarz explained that the second recommendation in the memo was to consider using future STP Urban funds to help fund some of the regional projects threatened by the state fiscal problem. Three (Manchester, West Hartford, Hartford) of the 18 projects threatened in our region are also in our STP Urban program – so these delays will also affect our STP Urban program. Using extra STP Urban funds as well as scaling back projects and finding alternate funding sources, could help keep these projects closer to schedule.

   A motion was made by Peter Hughes, seconded by Billy Taylor, to accept the recommendations for extra ARRA funds as written. The motion passed unanimously.

7. Presentation of Buckland Transportation Study recommendations
   Tom Maziarz presented the major recommendations of the Buckland Transportation Study.

   Tom Gutman suggested improvements in guide signs in the Buckland area for those that are not familiar with the area.

   Jim Sollmi asked whether the Shoppes and Buckland Hills and Evergreen Walk owners/operators were involved in the study process. Tom Maziarz answered that they were involved in the technical working group discussions.

   The Committee engaged in a discussion regarding potential funding sources for the Buckland Transportation Study recommendations.

8. Other Business
   No other business was discussed.

9. Adjourn
   The meeting was adjourned at 1:15 PM.