Capitol Region Council of Governments
241 Main St., Hartford, CT 06106

***SPECIAL MEETING***
Transportation Committee Meeting
(Acting for the Policy Board)
Monday June 25, 2012

Name                      Organization
Jon Colman                Bloomfield
Neil Pade                 Canton
Tim Webb                  Ellington
Marcia Leclerc            East Hartford
Whit Osgood               Glastonbury
James Klase               Granby
Bob Lacourse              Hartford
Thomas Deller             Hartford
Peter Hughes              Marlborough
Jim Sollmi                Rocky Hill
Tom Delnicki              South Windsor
Bill Hawkins              Suffield
Linda Farmer              Tolland
Terry McCarthy            Vernon
Dave Kraus                West Hartford
Bob Jarvis                Windsor
Scott Lappen              Windsor Locks
Kelly Kennedy             Bike Walk CT

Guests
Grayson Wright            ConnDOT
Sandy Infantino           ConnDOT-Capital Services
Charlie Carson            CTTransit
David Lee                 CTTransit
Len Lucren                CTTransit
Vicki Shotland            GHTD
D. J. Gonzalez            GHTD
Sandra Sheehan            GHTD
Jeffrey Doolittle         South Windsor
Cara Radzins              URS Corporation

CRCOG Staff
Lyle Wray                 CRCOG
Karen Olson               CRCOG
Sandy Fry                 CRCOG
Lia Huang                 CRCOG
Pramod Pandey             CRCOG
Karen Stewartson          CRCOG

DRAFT until Endorsed by the Committee
1. **Roll Call** – Jon Colman called the meeting to order at 12:05 pm.

2. **Public Forum** – No one from the public chose to speak.

3. **Adoption of Minutes** – A motion was made by Jeff Doolittle, seconded by Bob Lacourse, to accept the May 21, 2012 meeting minutes. This motion was passed unanimously.

4. **Staff Report**
   - Sustainable Knowledge Corridor Update- Sandy Fry reported that a presentation on transit and transit oriented development was made at the Consortium Meeting held last week. The Windsor Transportation Management Association Feasibility Study has been completed.
   - Green Infrastructure- Lia Huang reported that the First Selectman and Town Engineer of East Lyme invited CRCOG to tour the Hole in the Wall Stormwater Classroom. Over (20) professionals from the Capitol Region and ConnDOT participated in this Green Infrastructure Field Trip. Several treatments were showcased and vendors were present to answer questions about their products.
   - ConnDOT Update – Grayson Wright announced that ConnDOT is reviewing final eligibility of the CMAQ project proposals. Results are scheduled to be available within the next two weeks.
   - CTfastrak Update – Lyle Wray reported that a meeting was held with Commissioner Redeker to discuss a Strategic Communication Plan.
   - Transportation Reauthorization – Mr. Wray reported that the House and Senate may be close to passing a Transportation Bill.
   - Other- There were no other staff reports

5. **Administrative service agreement between CRCOG and Central Connecticut Solid Waste Authority**- A motion was made by Marcia Leclerc, seconded by Mr. Lacourse, to accept the administrative service agreement between CRCOG and CCSWA. This motion was passed unanimously.

6. **Discretionary Grant Projects-TIP Items**- Karen Olson explained that TIP Amendments #3-8 are discretionary grant proposals that have not yet been awarded. However adding these items to the TIP will help advance the process.

    Whit Osgood asked how the local match will be provided on the railroad project. Sandy Infantino replied that the railroad company is planning to cover the local match.

    Jon Colman expressed concern that the Sigourney Street CTfastrak station has mobility and connectivity upgrades included as TIP Amendment #8, but other stations will not have these same upgrades.

    Mr. Wray stated that many bike and pedestrian enhancements are funded through other sources and included as separate projects. Ms. Fry added that in recent years, transit projects have allowed the use of funding for pedestrian improvements within ½ mile and bicycle improvements within 1-2 miles of the project.
Mr. Doolittle asked that notification be given of which projects are ultimately selected. Ms. Infantino agreed and stated that action will need to be taken to remove the projects that were not selected from the TIP.

7. **TIP Amendments**- Ms. Olson reviewed the remaining TIP Amendments. A motion was made by Ms. Leclerc, seconded by Mr. Lacourse, to accept the TIP Amendments. This motion was passed unanimously.

8. **Presentation**- Ms. Fry gave a brief presentation on Windsor TMA Feasibility Study Findings.

   Mr. Neil Pade asked if the STC was involved in the study process. Ms. Fry stated that the focus was on corporate support for a TMA, but this is a good suggestion for the Chamber of Commerce informal task force to take on.

   Mr. Pade added that Massachusetts created a TMA as a strategy to reduce VMT (vehicle miles traveled).

   Mr. Colman reminded Transportation Committee members that the first TMA in the United States was created in Downtown Hartford and was active between 1983 and 2000. Many initiatives were accomplished with this organization and it served as an example for many subsequent TMAs. A key issue is to bring corporate partners to the table.

9. **Other Business**: No other business was discussed.

10. **Adjourn**: The meeting was adjourned at 12:45 pm.