<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Jon Colman</td>
<td>Bloomfield</td>
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<tr>
<td>Larry Baril</td>
<td>Avon</td>
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<td>John Pagini</td>
<td>Bolton</td>
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<td>Neil Pade</td>
<td>Canton</td>
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<td>Robert Phillips</td>
<td>Ellington</td>
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<td>Russ Arnold</td>
<td>Farmington</td>
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<td>Daniel Pennington</td>
<td>Glastonbury</td>
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<td>James Klase</td>
<td>Granby</td>
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<td>Mark Carlino</td>
<td>Manchester</td>
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<td>Peter Hughes</td>
<td>Marlborough</td>
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<td>Chris Greenlaw</td>
<td>Newington</td>
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<td>Jim Sollmi</td>
<td>Rocky Hill</td>
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<td>Jeff Bord</td>
<td>Somers</td>
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<td>Jeffrey Doolittle</td>
<td>South Windsor</td>
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<td>Terry McCarthy</td>
<td>Vernon</td>
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<td>Duane Martin</td>
<td>West Hartford</td>
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<td>Michael Turner</td>
<td>Wethersfield</td>
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<td>Bob Jarvis</td>
<td>Windsor</td>
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<td>Scott Lappen</td>
<td>Windsor Locks</td>
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<td>Kelly Kennedy</td>
<td>Bike Walk CT</td>
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<td>Gilbert Hayes</td>
<td>GHTD</td>
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**Guests**

- Grayson Wright
  - ConnDOT
- Vicki Shotland
  - GHTD
- DJ Gonzalez
  - GHTD
- Timothy Webb
  - Ellington
- Cara Radzins
  - URS Corporation
- Ed Perzanowski
  - CT Rides

**Staff**

- Jennifer Carrier
  - CRCOG
- Rob Aloise
  - CRCOG
- Sandy Fry
  - CRCOG
- Lia Huang
  - CRCOG
- Mario Marrero
  - CRCOG
- Erik Snowden
  - CRCOG
- Karen Stewartson
  - CRCOG
1. **Roll Call** – Jon Colman called the meeting to order at 12:00 pm.

2. **Public Forum** – No one from the public chose to speak.

3. **Adoption of Minutes** – A motion was made by Dan Pennington, seconded by John Pagini, to accept the September 10, 2012 meeting minutes. This motion was passed unanimously.

4. **Staff Report**

   - The Transportation Committee acknowledged and thanked Sandy Fry for her hard work in bike, pedestrian, and transit planning for the Capitol Region. We wish her all the best in her new position at the Greater Hartford Transit District.
   - Jennifer Carrier announced that Lyle Wray has been in discussions with Emil Frankel and other partners to assemble a Transportation Finance Forum in early December.
   - New Haven-Hartford-Springfield Rail Line – A press release was recently issued announcing $121m in funding released by the USDOT for the NHHS Rail Line. A total of $366m has been invested in this corridor and the commuter rail service is scheduled to begin in 2016.
   - ConnDOT Update – no report
   - Sustainable Knowledge Corridor Update – Sandy Fry announced that the Transit Enhancement Study held a successful meeting in Manchester with good participation and input from attendees; recommendations will be issued in the next month. The Transit Oriented Development project and Sustainable Land Use Codes project will hold a set of combined meetings on October 29th including a general public meeting that night. Updates related to sustainability are being added to the Regional Plan of Conservation and Development.
   - Pavement Preservation Techniques Showcase – The latest techniques and technologies in pavement preservation will be showcased on October 30th in New Britain.

5. **Discussion on PURA Compliance Review of Bare Pole Removal** – Jennifer Carrier summarized the history and latest actions related to this docket. Mark Carlino felt that a single pole administrator would be helpful to streamline the double pole removal process. Lia Huang informed the Committee that CL&P has offered to act as the administrator for its coverage area. Ms. Carrier stated that CRCOG may issue a formal letter to PURA indicating the safety need for expeditious removal of double/bare poles.

6. **Jobs Access Annual Report** – Mario Marrero reviewed the Annual Jobs Access Report stating that ConnDOT and the Department of Social Services are the primary program funders. Although services were scaled back due to financial constraints, the program reached a record high ridership level in July 2011. A Task Force meets bimonthly to review service and efficiency.

   Jon Colman remarked that this is one of the most successful programs in the nation. The partnership is very well managed, maximizing available funds to provide transportation for working individuals.

   A motion was made by Gil Hayes, seconded by Russ Arnold, to accept and endorse the 2011-2012 Jobs Access Annual Assessment. The motion passed unanimously.
7. **ConnDOT Draft Proposal for a Local Transportation Capital Program**

Jennifer Carrier reviewed the proposed memorandum. Rob Aloise reviewed the draft flow chart.

Jim Sollmi commented that consultant certification of service life will help streamline the process as long as ConnDOT agrees and approves of the consultant. Mr. Sollmi added that ensuring secure funding is critical since STP funds are guaranteed.

Jon Colman thanked all working group members for their assistance and recommendations.

A motion was made by Russ Arnold, seconded by Mark Carlino, to approve the October 5, 2012 Working Group Meeting Minutes. The motion passed unanimously.

A motion was made by Jim Sollmi, seconded by John Pagini, to approve the memorandum to ConnDOT on the Draft Proposal for a Local Transportation Capital Program. The motion passed unanimously.

8. **TIP Amendments** – Jennifer Carrier reviewed the TIP Amendments.

A motion was made by Mark Carlino, seconded by Gil Hayes, to approve the TIP Amendments. The motion passed unanimously.

9. **Presentation** – Ed Perzanowski, Outreach Coordinator at CT Rides, provided an overview of the program.

John Pagini asked about the designation of partnership levels. Mr. Perzanowski replied that this is a new program and designations for current partners has not yet been established.

John Pagini inquired if any incentive funding is in place. Mr. Perzanowski explained that it is up to the individual organization to provide financial incentives. CT Rides is an informational clearinghouse.

Mr. Pagini asked if a Transportation Management Association should be considered. Mr. Perzanowski stated that the formation of a TMA was reviewed for Windsor and that may be a possibility in the future for the area. At this time, CT Rides is focused on establishing relationships and providing information.

10. **Other Business** – no other business was discussed.

11. **Adjourn** – The meeting was adjourned at 12:50 pm