1. **Roll Call** – Jon Colman called the meeting to order at 12:05 pm.

2. **Public Forum** – No one from the public chose to speak.
3. **Adoption of Minutes** – A motion was made by Jim Sollmi, seconded by Russ Arnold, to accept the January 14th meeting minutes. This motion was passed unanimously.

4. **Reports**
   - CTDOT Master Municipal Agreement for Construction - Mr. Rob Aloise announced that the agreement for construction was distributed to the Committee in November 2012. CTDOT had indicated at that time that they were aiming to have agreements with all Towns executed by summer 2013. CRCOG had received comments from one Town indicating concerns regarding indemnity. Changes to the MMA are not preferred because the Attorney General’s office has endorsed the draft however any additional municipality concerns could be forwarded to Mr. Aloise.
   - FFY 2012 Federal Obligated or Grant Projects - Ms. Jennifer Carrier reviewed the list that was distributed in the mailing packet. Ms. Carrier said no action was required, but noted the list was made available on CRCOG’s website for public review. This list identifies federally funded projects obligated during Federal Fiscal Year 2012, pedestrian and bicycle projects are also highlighted.
   - Draft CT Legislation - Ms. Jennifer Carrier provided the following updates:
     - CTDOT prepared a proposal for a “Local Transportation Capital Program” with input from the CRCOG Transportation Committee. Mark Carlino is representing CRCOG on the legislative subcommittee currently reviewing the policy details. Jon Colman added that there are still concerns about the use of State bond funds in place of Federal STP funds.
     - CTDOT has requested $15m from the State for the Local Bridge Program and has proposed a streamlined process. DEEP has expressed concerns regarding some of the proposed changes. A Task Force will be formed to review policy details.
     - A briefing on current value pricing technology was recently held with the Legislative Transportation Committee and was featured in the Hartford Courant article provided as a handout.
     - The latest draft budget cuts about $1m in Jobs Access funding in the Capitol Region. CRCOG manages this program and will be monitoring this. The draft budget also proposes an increase in transit fares.
   - Sustainable Knowledge Corridor Update - Mary Ellen Kowalewski informed the Committee that the Manchester Transit Study is now complete. Information for the Manchester, Enfield, and Windsor transit studies are posted on the Sustainable Knowledge Corridor web-site. One of the recommendations, the “Flying Carpet” shuttle service in Enfield, began operations in 2013. The SKC Consortium is currently developing a Bi-state Action Plan that includes (5) major themes. Gil Hayes stated that the Broad Brook portion of East Windsor is isolated with no public transportation access and asked how bus service might be introduced to this area. Ms. Kowalewski mentioned that there is an upcoming Comprehensive Transit Route Analysis that will look at service in the Greater Hartford Area that will offer opportunities to review service needs. Sandy Fry added that the recommendation
from both the Manchester Transit Study and the Buckland Area Transportation Study for a transit hub in the Buckland Area with circulation options, allows greater service flexibility and opportunities for smaller communities like Broad Brook when they evaluate destinations and connections to existing systems. Jennifer Carrier mentioned she would follow up with Mr. Hayes to inform him of existing funding programs and options to advance service planning.

- CTDOT Update-Mr. Grayson Wright informed the Committee that he spoke to the Manager of the Transportation Alternatives Program (previously the Transportation Enhancement). He said that DOT was preparing a policy document that would be available this week.

5. **STP-Urban Program Requests** - Mr. Rob Aloise informed the committee that CRCOG had received two letter requests for transfers of STP-Urban funding to other projects that would require Transportation Committee action. The requests came from the Town of Manchester and the City of Hartford with a summary of the discussions/actions shown below:

- Manchester: The Town of Manchester requested the transfer of $876,000 of federal funding from their STP-Urban Middle Turnpike West reconstruction project to their Spencer Street/Hillstown Road STP-Urban Bike/Ped project. The request was made to reduce a required municipal share that has rose significantly due to cost estimate increases incurred during CTDOT’s project development phase. Ms. Jennifer Carrier indicated that transferring the funds to the Bike/Ped project would result in exceeding the CRCOG imposed limit on Bike/Ped project funding, however Jennifer also indicated that the revised percentage increase could be accommodated by the STP-Urban program. A motion was made by John Pagini, seconded by Jim Sollmi. The motion passed unanimously.

- Hartford: The City of Hartford requested the transfer of STP-Urban funding for their Albany Avenue/Main Street intersection reconstruction project ($2,800,000 federal) to their LRAR funded Park Terrace/Sigourney Street intersection reconstruction project. CTDOT has indicated that the Park Terrace/Sigourney Street project will be cancelled due to recent cost estimates that exceed CTDOT limits for LRAR funding. The transfer request is being made in an effort to advance the Park Terrace/ Sigourney Street project by fully funding it. Transportation Committee members were concerned that the Park Terrace/Sigourney Street intersection project did not go through the competitive STP-Urban process. Other committee members indicated that the programmed funds should not be used as placeholders for other projects. Discussions ensued regarding the upcoming STP-Urban solicitation and whether the funding could be applied for on a competitive basis, and what that would do to the project schedule. Jon Colman suggested that the Funding Request be postponed to a future Transportation Committee meeting - A motion was made by Jim Sollmi, seconded by Jeffrey Doolittle to postpone the City of Hartford’s request to March’s meeting. The motion passed unanimously.

6. **2013 STP-Urban Program Solicitations** -

- Phase 1: Pavement Rehabilitations/Stand Alone Sidewalk project solicitation
• Phase 2: Standard Solicitation (2 or more years of STP-Urban funding)

Ms. Jennifer Carrier reviewed the status of the STP-Urban 2013 solicitations and indicated that project applications were now being accepted for the Phase 1 solicitation. Ms. Carrier also indicated that a Working Group meeting would be scheduled for March 5 to discuss STP-Urban Policy for the Phase 2 solicitation, with the results to be reported/discussed at the Transportation Committee in March. Ms. Carrier indicated that an immediate issue needing resolution by the Transportation Committee involves whether the Phase 1 awards will be aggregated with Phase 2 awards to count against individual Town Funding limits. Mr. Dan Pennington inquired regarding the timeframes associated with projects from each solicitation. Mr. Rob Aloise indicated that the Phase 1 solicitation was intended to immediately fill gaps in the STP-Urban program for FFYs 14 and 15, with the possibility of a project or two extending into FFY16. Mr. Pennington and Mr. Carlino indicated that in that case the Phase 1 awards should not count against the cap. There was some general agreement. It was decided that a motion would not be made, however the meeting minutes should indicate agreement that Phase 1 not count against the cap.

7. TIP Amendments – Ms. Jennifer Carrier reviewed the TIP Amendments. A motion was made by Russ Arnold, seconded by Jim Sollmi, to accept the TIP Amendments. This motion was passed unanimously.


9. Presentation: Connecticut Bicycle and Pedestrian Advisory Board 2012-2013 Annual Report; Neil Pade, AICP – this presentation has been cancelled. The Board’s report can be reviewed through the link provided.

10. Other Business- Ms. Jennifer Carrier announced that two projects in the Capitol Region have been recognized by FHWA, receiving safety awards. Both Manchester’s RT6/44 project in the vicinity of East Catholic High School / Howell Cheney Technical High School and the roundabout in Ellington.

11. Adjourn- The meeting was adjourned at 1:10 pm