1. **Roll Call** – Jon Colman called the meeting to order at 11:35 am

2. **Public Forum** – No one from the public choose to speak.
3. **Adoption of Minutes** – A motion was made by Mike Turner, seconded by Tim Webb, to accept the March 18th, 2013 meeting minutes. The motion was passed unanimously, with one abstention made by John Pagini.

4. **Reports**

   - **Sustainable Knowledge Corridor update**—There was no update at this time. Mr. Lyle Wray told the Committee that there will be a conference on June 7th on The Hartford-Springfield Economic Partnership’s 2013 State of the Region.

   - **CTfastrak and NHHS Rail updates**—Ms. Jennifer Carrier updated the Committee on the CTfastrak and NHHS Rail projects. CRCOG has organized a Corridor Advisory Committee (CAC) for these corridors – to discuss common corridor issues and concerns among all municipalities. There is also a subcommittee of the CAC focused on CTfastrak. Related to CTfastrak Service Planning: DOT held seven CTfastrak meetings in the last month, the meeting were positive and used to gather information on what peoples’ needs are for service and hours of operation. Information collected through the meetings and from an on-line survey is currently being evaluated. DOT will be presenting to and discussion the proposed service plan and any additional destinations outside the corridor with the Policy Board this month. The draft service plan is expect to be complete in late May. Related to the NHHS Rail line, cable installation activity began in October 2012 and is scheduled to be completed by the fall of 2014. To date, 20% of the construction work has been completed, including cable installation from North Haven to Hartford. In addition, the installation of communication and signal equipment has begun. Sixty percent design plans are out in stations and are beginning to be shared with towns that have funded station work.

   - **Local Road Accident Reduction Program**—Ms. Jennifer Carrier gave a brief update on the Local Road Accident Reduction Program. Projects should be between $50k and $500k, towns are responsible for all design, ROW and 10% of construction costs. The Crash Data Repository is a good resource for crash data ([www.ctcrash.uconn.edu](http://www.ctcrash.uconn.edu)). Four copies of the application are due by June 14th. Ms. Carrier says if anyone has questions to please contact Lia Huang at the CRCOG office.

   - **Bicycle/Pedestrian Update**—Ms. Jennifer Carrier updated the Committee. The CRCOG Bike / Ped Committee met in March and had four mini presentations on bike and pedestrian connectivity initiatives throughout the region. The next meeting is June 4th and will include a walking tour of iQuilt initiatives in Downtown Hartford. Other events she noted: Bike Walk CT Summit is April 27th, Rightsizing Street Webinar on April 30th at 2:30 at CRCOG offices, May 17th is Bike to Work Day.

   - **STP-Urban Solicitations**—Rob Aloise indicated that STP-Urban Phase 1 solicitation applications are due Wednesday April 24th. Mr. Aloise stated that over the course of the solicitations, Towns have various solicitation questions that CRCOG answers and answered. Mr. Aloise informed the committee that CRCOG will be documenting and
posting these questions and answers on the STP-Urban portion of the CRCOG website shortly.

- Local Bridge Program- Jennifer Carrier gave a brief update on Legislation to reinstate the Local Bridge Program. Ms. Carrier told the Committee that with the way the bill is worded, a State flood management certificate will not be required for these projects. Ms. Carrier indicated that the bill, if passed, dedicates $15 million to the program. Ms. Carrier also indicated that ConnDOT will likely be soliciting for projects immediately once it passes, and that Towns may want to assess their need for bridge projects so they are ready to apply.

- ConnDOT Update- Mr. Grayson Wright says he had no update at this time

5. STP-Urban Program Cost increase, Route 10 Sidewalk from Town Center to Salmon Brook, Granby - A Cost Review Subcommittee meeting was held prior to the Transportation Committee. Jennifer Carrier indicated that the Subcommittee approved CRCOG staff’s recommendation to increase the project’s STP-Urban participating cost by $85,000 to $470,000 ($376,000 federal share) to accommodate minor scoping revisions resulting from Town/CTDOT concept development efforts. A motion was made by Jim Sollmi, seconded by Russ Arnold to approve the project cost increase. This motion was passed unanimously.

6. STP - Transportation Alternatives Program (TAP)- Ms. Jennifer Carrier indicated that CTDOT had issued written guidance regarding the TAP program, and that per the guidance and subsequent conversations with CTDOT, the following is apparent:

   - Funds are allocated by urbanized area which, for Hartford’s area, extends to towns beyond CRCOG’s borders. Therefore there may need to be coordination between Regional Planning Organizations in the future.
   - CTDOT calculates CRCOG’s annual federal allotment to be $604,750 (a decrease from the $767,555 prior to MAP-21), resulting in $1,209,500 for FFYs 2013 and 2014 combined.
   - CTDOT proposes progressing one (1) Transportation Alternative project per region to utilize FFY2013 and FFY 2014 funds.

Ms. Carrier informed the Committee that these policies would result in revisions to the TAP program including: 1) the Bloomfield project utilizing all the regions FFY2013 and 2014 funds, and 2) the queued Manchester and Rocky Hill projects anticipated to utilized FFY2015-FFY2018 funds (assuming flat future funding).

Ms. Carrier informed the committee that the Cost Review Subcommittee approved these revisions to the TAP. A motion was made by Jim Sollmi, seconded by Russ Arnold to approve the program revisions. The motion passed unanimously.
7. TIP amendments- Ms. Jennifer Carrier reviewed the TIP Amendments that were in the meeting packet. A motion was made by Michael Turner, seconded by Daniel Pennington to approve the TIP Amendments. This motion was passed unanimously.
   - District 1, 2 & 4: install traffic signals
   - Glastonbury: intersection improvements at Griswold, Harris & House
   - West Hartford: Trout Brook Drive multi-use trail
   - Hartford: bridge improvements on I-84
   - Statewide study to reduce “Wrong-way” driving

8. Unified Planning work Program- Ms. Jennifer Carrier told the Committee that the administrative edits and proposed changes to set up a program to hire a transit consultant instead of a CRCOG Transit Planner were prepared and are highlighted in yellow. A motion made by Jonas Maciunas, seconded by Russ Arnold to approve the UPWP. This motion was passed unanimously.

9. Presentation: CT Vegetation Management Task Force Report/Findings, Chris Donnelly-DEEP- Mr. Chris Donnelly gave a brief presentation on CT Vegetation Management Task Force Report/Findings. Mr. Jim Sollmi asked how his program was being funded. Terry McCarthy asked if he was getting any support from the Utility Companies. Mr. Donnelly commented that there is a $100k fund suggested in the general budget to jump start the program and that a chain saw tax is another option to explore. In regards to the support from the utility companies he said it has been minimal. Mr. Donnelly commented that more information can found on the CT DEEP web-site at http://www.ct.gov/deep/lib/deep/forestry/vmtf/final_report/svmtf_final_report.pdf

10. Other Business: Mr. Peter Hughes asked about Local Permitting and if a LEAN process was being conducted. Ms. Jennifer Carrier says she will look into it.

11. Adjourn- The meeting was adjourned at 12:52 pm