1. Roll Call – Jon Colman called the meeting to order at 12:00 PM
2. Public Forum – No one from the public choose to speak.
3. **Adoption of Minutes** – A motion was made by Russ Arnold, seconded by Jeffrey Doolittle to accept the minutes from the September 23, 2013 meeting. This motion was passed unanimously.

4. **Reports**

   - **Certification Review Update** - Jennifer Carrier thanked the Committee for their participation in the MPO certification review last month. A report is anticipated before the end of the year.

   - **CTDOT Corridor Study Process** – Ms. Carrier informed the Committee that CTDOT has implemented a new process to select corridor studies. Each region may submit up to two study proposals by the end of October for CTDOT review. Selections and comments are expected within eight weeks after the submittal due date.

   - **Federal Aid Urban Area Boundary Update** – Pramod Pandey provided an overview of the process and reported that we are in the final stages of approval. Jon Colman asked if there was outreach to towns with proposed changes. Mr. Pandey answered affirmatively. Lyle Wray reported that OPM released suggested regional boundaries on October 1st reducing the number of planning regions from (14) to (8).

   - **Sustainable Knowledge Corridor Update** – Mary Ellen Kowalewski reported that the September 30th Visualizing Walkable Communities workshop was well attended. On October 8, “Codes & Cocktails” was held to unveil model land use regulations. On November 17, there will be a discussion on the importance of mixed income housing and mixed use development. There was a recent Public Transportation Public Meeting that Ms. Kowalewski attended in which she highlighted CRCOG’s most recent projects.

   - **CTfastrak Update** – Ms. Carrier informed the Committee that there was a ribbon cutting at the Flatbush Avenue Station that finished ten days earlier than scheduled. Overall, CTfastrak construction is 50% complete. A revised service plan is anticipated in late 2013/early 2014. The ITS RFP was issued earlier this month. CTfastrak will utilize 40 new hybrid buses and eight repurposed buses. A new website was rolled out a few months back: [http://www.ctfastrak.com](http://www.ctfastrak.com)

5. **CRCOG Comments on Draft LOTCIP Guidelines** – Ms. Carrier provided an update on the LOTCIP program, explaining CRCOG’s comments on CTDOT’s draft guidelines. Ms. Carrier indicated that the comments were the result of CRCOG staff reviews, municipal reviews, and review at a September Subcommittee meeting. The comments highlighted CRCOG’s goal of programming...
$12.1 million in FY2014 spanning the LOTCIP and STP-U programs. In addition to detailed comments, the following comments were also highlighted:

- Provide a transitional period where projects are streamlined into the program and the annual pavement rehabilitation cap is waived or increased.
- Dedicate a CTDOT team, capable of making independent decisions, exclusively to the program.
- Provide state compensation for regional LOTCIP oversight as CRCOG is not allowed to charge to federal funds to administer a state program.
- Simplify the application and guidelines.

CTDOT is currently reviewing all regions’ comments and revising the guidelines. The revised guidelines are anticipated to be released in early November. It is anticipated that the program will go before the state bonding commission in December for funding. Members of the Committee vocalized that it was initially thought that the program would be on the bond commission agenda months ago, and expressed their disappointment regarding the delay.

6. STP-Urban Phase 2 Project Ratings and Recommendations – Rob Aloise reviewed excerpts of the staff memo showing CRCOG staff ratings and September Cost Review Subcommittee recommendations for the STP-Urban Phase 2 solicitation. Mr. Aloise indicated that the recommendations consist of 18 projects representing approximately $25 million. The recommended projects consist of four pavement rehabilitation projects, two bike/ped projects, seven traditional projects, three rural set-aside projects, and two studies.

Jim Sollmi inquired regarding what decision had been made regarding the ability for towns to receive Phase 2 funding if they had received Phase 1 funding. Rob Aloise indicated that, due to different timeframes in anticipated obligation of Phase 1 and Phase 2 funds, the committee had decided that receipt of Phase 1 funds would not impact a town’s chances for receiving Phase 2 funding. Mr. Sollmi indicated that the same communities seem to repeatedly receive funding and that he thinks a reconsideration of CRCOG’s rating criteria is necessary. Jon Colman indicated that this is a topic best suited for the Subcommittee and that it should be brought up at an upcoming meeting.

Mr. Aloise indicated that subsequent to the last Cost Review subcommittee, CRCOG received a request from WINCOG to team on a corridor study. Ms. Carrier gave additional background regarding this study and indicated that CTDOT was accepting two studies from each RPO in October for their review and approval. CRCOG’s current plan is to submit applications for the Farmington and joint WINCOG studies this year. CRCOG will also work to determine which funding sources may be best to advance the proposed Glastonbury Study, and will work towards seeking funding, potentially by submitting next October. Ms. Carrier indicated that there have been conversations with the involved Town Managers regarding this approach.

A motion was made by Peter Hughes to endorse the projects recommended for funding as presented in the Staff memorandum. The motion was seconded by Russ Arnold and passed unanimously.

7. TIP amendments – There were no TIP amendments.

8. Air Quality Conformity Analysis – Karen Olson reviewed the Air Quality Conformity Analysis performed by CTDOT. A motion was made by Daniel Pennington, seconded by Russ Arnold to accept the Air Quality Conformity Analysis resolution contingent on no major comments prior to the close of the public comment period. This motion was passed unanimously.

9. Presentation: TransformCT: David Elder, Project Manager, CTDOT – Mr. Elder gave a brief overview on the State’s new public outreach website, Transform CT.

10. Other Business – There was no other business discussed.

11. Adjourn – The meeting was adjourned at 1:05 pm.