Capitol Region Council of Governments
241 Main St., Hartford, CT 06106
Transportation Committee Meeting
MIRA Trash Museum, Hartford
Monday December 8th, 2014

**Name**  
Jon Colman  
Larry Baril  
Patrice Carson  
Neil Pade  
Todd Penney  
Tess Milkove  
Len Norton  
Billy Taylor  
Russ Arnold  
Daniel Pennington  
Khara Dodds  
Kevin Kelly  
Mark Carlino  
John Carrington  
Peter Hughes  
Chris Greenlaw  
Jim Sollmi  
Jim Grappone  
Tom Roy  
Jeffrey Doolittle  
Bill Hawkins  
Bill Dwinells  
David Gooch  
Duane Martin  
Bob Jarvis  
Scott Lappen  
Michael Turner  
Gilbert Hayes  

**Organization**  
Bloomfield  
Avon  
Bolton  
Canton  
Coventry  
East Hartford  
East Windsor  
Enfield  
Farmington  
Glastonbury  
Hartford  
Hebron  
Manchester  
Mansfield  
Marlborough  
Newington  
Rocky Hill  
Southington  
Simsbury  
South Windsor  
Suffield  
Tolland  
Vernon  
West Hartford  
Windsor  
Windsor Locks  
Wethersfield  
GHTD  

**Guests**  
Grayson Wright  
Sandy Fry  
Chris Stone  
Kevin Burnham  
Linda Farmer  

**Staff**  
Lyle Wray  
Jennifer Carrier  
Maryellen Kowalewski  
Rob Aloise  
Erik Snowden  
Karen Stewartson  

Full Draft Meeting Minutes will be posted within 7 days of meeting

DRAFT until Endorsed by the Committee
1. **Roll Call** – Jon Colman called the meeting to order at 12:05 p.m.

2. **Public Forum** – No one choose to speak

3. **Adoption of Minutes** – A motion was made by Russ Arnold, seconded by Jeff Doolittle, to accept the minutes from the November 10th, 2014 meeting. This motion was passed unanimously.

4. **Staff Reports**
   - **CTfastrak update (upcoming Public Meetings)**-Ms. Jennifer Carrier informed the Committee of the upcoming CTfastrak public meetings. For more information about the open houses event please visit [www.ctfastrak.com](http://www.ctfastrak.com).
   - **Transform CT**-Ms. Jennifer Carrier reviewed the TransformCT handout that was included in the mailing packet. Ms. Carrier communicated TransformCT’s vision in charting a path for transportation which will enhance Connecticut’s economic strength, provide for safe and efficient mobility, manage congestion, maintain good air quality, conserve energy, protect the environment, and sustain and enhance livable communities. Ms. Carrier also overviewed TransformCT’s specific goals and approach to Long Range Planning.
   - **Interstate 84 Viaduct Replacement Update**-Ms. Lia Yim gave a brief update on the I-84 Hartford Project.
   - **Sustainable Knowledge Corridor Update**-Ms. Maryellen Kowalewski gave a brief update on the Sustainable Knowledge Project.
   - **CTDOT Update**- Mr. Grayson Wright told the Committee that a RPO Coordinating meeting would be held on Tuesday.

5. **Transportation Committee meeting dates for 2015**- A motion was made by Patrice Carson, seconded by Jim Sollmi to accept the 2015 Transportation Committee Meeting dates. This motion was passed unanimously.

6. **CRCOG Studies for 2015** – Rob Aloise reviewed the handout entitled 2014 Transportation Planning Study Application Review. The document indicated that the following three (3) study screening applications were submitted to CRCOG for consideration for submission to CTDOT for review and funding:
   - Silver Lane (SR502) Corridor Study, East Hartford ($200,000)
   - Route 5 Corridor Study, East Windsor ($250,000)
   - I-384 Exits 1 through 3 Corridor Study, Manchester ($150,000)

Per the CTDOT Study Screening form, CRCOG is required to provide a regional ranking for each study. CRCOG staff offered the following rankings/recommendations for consideration and action:

   - **CRCOG staff recommends** that the Route 5 Corridor Study be submitted to CTDOT as CRCOG’s regionally ranked #1 project. It was noted that, if accepted by CTDOT, project inception will be a function staff availability and will likely not start until later in 2015
   - **CRCOG staff recommends** that the Silver Lane (SR502) Corridor Study be submitted to CTDOT as our regionally ranked #2 project. It was noted that, if accepted by CTDOT, project inception will be a function staff availability and will likely not be until late 2015
• CRCOG staff recommends referring the I-384 Exits 1 through 3 Corridor Study issues to CTDOT’s Project Development Unit for their potential evaluation. It should be noted that this evaluation may take many months given the backlog of projects at CTDOT

A motion in support of all three above staff recommendations was made by Russ Arnold, and seconded by Gilbert Hayes. The motion passed unanimously.

7. TIP amendments
• Tolland - Ms. Jennifer Carrier explained that a Cost Review Subcommittee meeting was held prior to the Transportation Committee meeting to discuss approval of the requested design fee from CTDOT in-house design for the Tolland Town Green project. Ms. Carrier explained issues reviewed at the meeting including CTDOT’s rationale for the cost, and the subcommittee feeling a bit uncomfortable with some issues associated with CTDOT’s estimating of design costs including it as a percentage of construction cost. However the subcommittee also indicated that it did not want to hold this project hostage to those issues or discussions.

A motion was made by Peter Hughes to both approve the cost increase in-full and for CRCOG staff to set up a meeting with CTDOT officials to better understand design cost estimating (for consultants, Towns, and CTDOT), and was seconded by Russ Arnold. The motion passed unanimously.


9. Presentation/Introduction: CT Traffic Signal Circuit Rider Program, Kevin Burnham, P.E. - Mr. Kevin Burnham gave a brief update on the CT Traffic Circuit Rider Program that will help local municipal agencies effectively manage their traffic signals.

10. Presentation: MS4 Municipal Stormwater Permit Revisions, Chris Stone P.E., DEEP- Mr. Chris Stone gave a brief presentation on the MS4 Municipal Stormwater Permit Revisions. Mr. Stone told the Committee that the Department of Energy and Environmental Protection (DEEP) will hold a Public Hearing on Wednesday, December 17th in the Phoenix Room, 79 Elm Street, Hartford, CT regarding the proposed changes to the General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4 Permit), which could have fiscal impacts for municipalities.

11. Other Business-There was no other business discussed

12. Adjourn-The meeting was adjourned at 1:05 pm