1. **Roll Call** – Jon Colman called the meeting to order at 12:15 p.m.

2. **Public Forum** – No one from the public chose to speak.
3. **Adoption of Minutes** – A motion was made by Jeffrey Doolittle, seconded by Jim Luczak, to accept the minutes from the January 13th, 2014 meeting. This motion was passed unanimously.

4. **Staff Reports**
   - **Bikeshare Update and Authorizing Resolution**-Ms. Lia Yim stated that CRCOG is working in cooperation with a consortium of agencies on a bikeshare feasibility study. The consultant, Foursquare Integrated Transportation Planning, has begun collecting data and is currently working on a market analysis. CTDOT has agreed to fund a portion of this study; the authorizing resolution allows CRCOG to execute the notice of grant award.
   - **CTDOT Update** - No update was given
   - **Sustainable Knowledge Corridor Update**-Ms. Maryellen Kowalewski informed the Committee that the Bistate Plan: Our Region, Our Future has incorporated bus rapid transit. The CRCOG Regional POCD has been updated and is open for comment through April 4th; more information is available on the CRCOG website. An intern has been hired and will help with some bicycle and pedestrian planning activities.
   - **Regional and MPO Boundary Updates** - Mr. Lyle Wary gave an update on upcoming revisions to Regional and MPO Boundaries. As of July 1st CRCOG’s regional boundaries will expand to include 8 new towns, for a new total of 38 municipalities. The new towns include four from the East and four from the West. The population of the expanded region will be approximately 1 million. Mr. Wray also indicated that there may need to be a transition period through December 31st. Mr. Wray stated that MPO boundary revision is a separate, but related issue. On June 30th, CTDOT will release the new MPO boundaries that may combine multiple COGs, but will not split any. Mr. Wray also stated that MAP-21 expires September 30, 2014, but a new bill is not anticipated. The most likely scenario will be a continuing resolution with approximately level funding, which may cause problems with larger projects requiring multiyear funding commitments.
   - **Other**- Ms. Jennifer Carrier informed the Committee about the upcoming Transform CT public meetings and distributed a flyer with additional information to the Committee. Ms. Carrier also mentioned that CTDOT released its 2014-2018 Capital Plan which details spending plans totaling $1.8 billion in 2014 and planned investments through 2018. I-84 Viaduct reconstruction and Putnam Bridge replacement are listed as major unfunded projects. Ms. Carrier mentioned a further review of the plan was needed however the preliminary review indicated CTDOT had shown a CTDOT preferred project using STP-Urban monies for a project in 2016 that had a deferred action by the Policy Board. This item will be further discussed with CTDOT.

5. **LOTCIP Engineering Assistance**

   Jennifer Carrier recapped the Transportation Subcommittee’s findings regarding the evaluation of LOTCIP Engineering Assistance RFQ Responses. The committee was informed that CRCOG received 21 on-time responses to the RFQ with 18 requesting consideration for On-Call list #1, 12 for On-Call list #2, and 7 for On-Call list #3. One late response was considered by the Subcommittee however it was decided not to accept it.
The Committee was informed that the subcommittee had passed motions to help define the consultant selection process. The discussions included authorizing the formation of a 4-6 member Municipal Evaluation Committee for On-Call lists #1 and #2 and a separate 4-6 member CRCOG Evaluation Committee for On-Call list #3 for RFQ response evaluation and consultant selection. The subcommittee also approved a selection process for each of the on-call lists as follows:

- For On-Call list #1, 6 firms will be short listed, interviewed, and rated. The top 4 firms will be selected. However, the municipalities reserve the right to contract with the 5th and 6th rated firms if needed.
- For On-Call list #2, 6 firms will be short listed, interviewed, and rated. The top 4 firms will be selected. However, the municipalities reserve the right to contract with the 5th and 6th rated firms if needed.
- For On-Call list #3, 4 firms will be short listed, interviewed, and rated. The top 2 firms will be selected. However, CRCOG reserves the right to contract with the 3rd and 4th rated firms if needed.

Similarly, a Transportation Committee motion was made by Patrice Carson to short-list each of the top 6 rated On-Call list #1 and #2 firms, and select each of the top 4 interviewed firms, while reserving the right for municipalities to retain each of the 5th and 6th ranked firms; and to short-list the top 4 rated On-Call list #3 firms, and select the top 2 interviewed firms, while reserving the right for CRCOG to retain the 3rd and 4th ranked firms. Russ Arnold seconded the motion and it passed unanimously.

Anyone interested in serving on the evaluation committees should contact Rob Aloise.

A motion was made by Russell Arnold, seconded by Patrice Carson, to accept the Resolution Authorizing Execution of Agreements for Administration of the Local Transportation Capital Improvement Program. This motion was passed unanimously.

6. CRCOG LOTCIP Program Guidelines – A motion was made by Timothy Webb, seconded by Patrice Carson, to table Item#6 until March 17th Transportation Committee Meeting. This motion was passed unanimously.

7. Resolution on CRCOG Title VI of the Civil Rights Act of 1964 - A motion was made by Gilbert Hayes, seconded by Russell Arnold, to accept the Resolution on Title VI of the Civil Rights Act of 1964. This motion was passed unanimously.

8. TIP Amendments
   - Statewide: replace sign supports
   - Wethersfield/Hartford: resurfacing, bridge & safety improvements on I-91

Ms. Jennifer Carrier reviewed the TIP Amendments. A motion was made by Patrice Carson, seconded by Gilbert Hayes, to accept the TIP Amendments (FFY 2012-2015). This motion was passed unanimously.
9. Presentation: Connecticut Path to Clean Fuels and Clean Vehicles-Patrice Kelly, Senior Environmental Analyst with CT Department of Energy & Environmental Protection – Ms. Patrice Kelly from DEEP gave a brief presentation on Connecticut’s plan to support zero emissions vehicles and electric vehicle charging stations throughout the state. Ms. Kelly told the Committee if they needed more information please go to www.ct.gov/deep/environment or contact her at patricekelly@ct.gov.

10. Other Business – There was no other business discussed.

11. Adjourn- The meeting was adjourned at 1:00 pm.