Capitol Region Council of Governments
241 Main St., Hartford, CT 06106
Transportation Committee Meeting
MIRA Trash Museum, Hartford
Monday May 18th, 2015

**Name** | **Organization**
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Jon Colman | Bloomfield
Larry Baril | Avon
Patrice Carson | Bolton
Tess Milkove | East Hartford
Billy Taylor | Enfield
Russ Arnold | Farmington
Daniel Pennington | Glastonbury
Tom Deller | Hartford
Khara Dodds | Hartford
Kevin Kelly | Hebron
Mark Carlino | Manchester
Derek Dilaj | Mansfield
Peter Hughes | Marlborough
Mark Moriarty | New Britain
Chris Greenlaw | Newington
John Bossi | Plainville
Jim Sollmi | Rocky Hill
Tom Roy | Simsbury
Jim Grappone | Southington
Jeffrey Doolittle | South Windsor
Bill Hawkins | Suffield
Duane Martin | West Hartford
Bob Jarvis | Windsor
Gilbert Hayes | GHTD

**Guests**
Grayson Wright | CTDOT
Michael Sanders | CTDOT
John Korte | CTDOT
Anthony Coangelo | CTDOT
Sandra Sheehan | GHTD
Rob Trotter | New Britain
Mike Fisher | BL Companies
Bratt Stark | BL Companies
Bradshaw Smith | Windsor/Citizen

**Staff**
Lyle Wray | CRCOG
Jennifer Carrier | CRCOG
Rob Aloise | CRCOG
Mike Cipirano | CRCOG

DRAFT until Endorsed by the Committee

Draft Meeting Resolution Minutes
(Full Draft Meeting Minutes will be posted within 7 days of meeting)
1. Roll Call – Jon Colman called the meeting to order at 12:05 p.m.

2. Public Forum – No one choose to speak at this time

3. Adoption of Minutes – A motion was made by Daniel Pennington, seconded by Bob Jarvis to adopt the meeting minutes form the April 20th, 2015 meeting. This motion was passed unanimously.

4. Staff Reports
   - CTfastrak – Mr. Michael Sanders from CTDOT gave a brief update on the CTfastrak ridership, operations, rider testimonials, way finding efforts, and parking challenges.
   - CTrides – Ms. Jennifer Carrier gave a brief update on CTrides. She stated that the Quarterly report had been distributed for the Committee’s reference.
   - Jobs Access – Ms. Jennifer Carrier shared with the Committee that CRCOG’s administration of the Transportation to Work program is unknown given legislative proposals. However, in the event our administration continues Ms. Carrier mentioned a resolution will be presented to the Policy Board this month – extending our agreement with DSS and subcontractors.
   - Strategic Highway Safety Plan (SHSP) Update – Ms. Jennifer Carrier shared with the Committee that CTDOT will be hosting a two day Strategic Highway Safety Plan Peer Exchange on October 7-8, 2015 at CCSU (ITBD) in New Britain, CT. Registration information and additional details will be forwarded in the coming months.
   - Local Road Accident Reduction Program: Request for Proposals – Ms. Cara Radzins gave a brief update on the Local Road Accident Reduction Program, stating that the requirements are the same as last year’s solicitation and that the program is open to projects with costs of $50,000 to $500,000. Ms. Radzins stated that four copies of each proposal (up to one per town) should be submitted to CRCOG by Monday, July 6th, 2015. CRCOG will then select four proposals to be sent to CTDOT for consideration.
   - Freight Planning Update – Ms. Cara Radzins gave a brief update on Freight Planning efforts. Ms. Radzins explained that CTDOT is undertaking a Statewide Freight Plan, and is seeking MPO input. Maps showing infrastructure challenges were distributed, and towns were asked to review these maps for missing information. Ms. Radzins stated that towns are also asked to identify their local freight stakeholders to be surveyed as part of the statewide effort. Stakeholder contact information needs to be sent to CRCOG by Friday, June 5th, 2015.
   - Funding Opportunity for Diesel Emissions Reduction projects: DEEP – Mr. Tim Malone gave a brief update on the Clean Diesel Funding Opportunity. Mr. Malone stated the Environmental Protection Agency (EPA) is now accepting applications for the 2015 National Funding Assistance Program to fund projects that reduce emissions from existing diesel engines. Mr. Malone said $13.5 million of funding is available this year. Mr. Malone said all proposals must be received via grants.gov by 4:00 pm on June 15th, 2015.
• Mobility for Seniors and Individuals with Disabilities – Mr. Tim Malone shared with the Committee that CRCOG received 19 applications for the Federal Transit Administration 5310 program. This grant program provides grants that can be used to purchase buses and vans to provide transportation services for the elderly and disabled. Non-profits and municipalities can apply. CRCOG will rank the applications using criteria set by CTDOT. CRCOG’s rankings will be sent to CTDOT, who will make the final determination.

• Funding Opportunity for Recreational Trails: DEEP – Ms. Emily Hultquist gave a brief update on the CT Department of Energy & Environmental Protection Requests Proposals for Recreational Trails Grants. Ms. Hultquist said all applications are due by July 1st, 2015.

• CTDOT update – Mr. Grayson Wright gave a brief update stating that CTDOT and USDOT reviewed the UPWP and had minor comments/recommendations.

5. LOTCIP: DRAFT Project Selection Policy – Mr. Jon Colman noted that the Cost Review Subcommittee met for an hour before the Transportation Committee to discuss the draft LOTCIP Project Selection Policy. The Subcommittee voted unanimously to pass the policy as written, with the option to revisit funding caps in the event that addition funding becomes available for this program. Mr. Colman noted that the previous caps for CRCOG were $2.5 million for towns and $3.5 million for Hartford. CCMPO had different caps, and the new policy standardized the cap to $3 million for all municipalities. Mr. Colman stated that he understood that Hartford disagreed with this change and gave Mr. Thom Deller an opportunity to speak. Mr. Deller explained that Hartford felt that standardizing the cap was unfair to Hartford, as it resulted in a $500,000 decrease in potential funding. Mr. Deller expressed frustration in not being directly notified of the potential change. Mr. Colman stated that all discussions relating to the policy change occurred at publicized meetings. Transportation Committee Members commented that the Cost Review Subcommittee and Transportation Committee Meetings are well published and many towns work hard to give their time to serve on subcommittees that are advisory to the Transportation Committee.

Mr. Rob Aloise then explained that the subcommittee approved LOTCIP policy that differed from prior CRCOG STP-Urban policy as follows:
• As indicated in prior discussion regarding caps (revising the project caps to $3 million for all municipalities)
• Adding multi-modal references in the statement describing the Target Projects
• Instituting a limit of two proposals per municipality
• Adding “Municipality has not recently secured funding” rating criteria (5 points)
• Removal of eligibility for studies that can be funded under the STP-Urban program

Mr. Aloise explained that these changes were developed in response to the new LOTCIP solicitation and the need to merge CRCOG and CCMPO selection policies. The resulting policy will be drafted into a CRCOG LOTCIP policy document for approval at the next Transportation Committee meeting.

6. TIP amendments
• CTfastrak Operating Funds (2015, 2016, 2017) – Ms. Jennifer Carrier reviewed the TIP Amendments. Mr. Michael Sanders added that this funding would not impact any other CMAQ programs and the dollars would otherwise go unused because the program was
not at its funding cap. A motion was made by Patrice Carson, seconded by Gilbert Hayes to accept the TIP amendments. This motion was passed unanimously.

7. **UPWP** – Ms. Jennifer Carrier told the Committee that the UPWP was updated on May 13th, 2015 with CTDOT and federal comments. A motion was made by Patrice Carson, seconded by Daniel Pennington to accept the UPWP as presented. This motion was passed unanimously.

8. **Self-certification resolution** – A motion was made by Patrice Carson, seconded by Jeffrey Doolittle to accept the Resolution on Annual urban Planning Certification. This motion was passed unanimously.

9. **Resolution Authorizing Transportation Committee to Act as the Policy Board** – A motion was made by Patrice Carson, seconded by Jim Sollmi, to allow the Transportation Committee to approve action items on behalf of the Policy Board in June. This motion was passed unanimously.

10. **Presentation: Roadway Weather Information Systems and Intelligent Transportation System Initiatives**: Anthony Colangelo and John Korte of CTDOT gave a presentation on the CTDOT Statewide Roadway Weather Information System (RWIS) project. Mr. Colangelo told the Committee that the purpose of RWIS is to provide real-time road condition data to highway agencies (state & local) to support timely decision making and improve public safety.

11. **Other Business** – There was no other discussion.

12. **Adjourn** – The meeting was adjourned at 1:05 pm