EMPLOYMENT OPPORTUNITY

The Capitol Region Council of Governments (CRCOG) is the largest of Connecticut’s nine regional planning organizations and serves as the Metropolitan Planning Organization (MPO) for most of the Hartford area. We are looking for candidates for the following position:

Principal Transit Planner (P3 or P4)

Annual Salary Range: $56,016 - $83,419 (35 hours / week)

Summary of Position

CRCOG is seeking a qualified Principal Transportation Planner or Engineer to perform a variety of transportation planning activities, mainly in Transit. The primary duty for the person selected for this position will be to oversee transit planning activities.

Essential Duties and Responsibilities

- Oversees transit planning activities which includes, long and short range transit planning, elderly and disabled transportation programs, and jobs access.
- Assists with transit oriented development.
- Plans for and manages transit projects; reviews and remains current with transit policy issues.
- Manages consulting contracts, including developing the scope of work and taking the project through budget development, consultant selection and project execution through completion.
- Other duties and responsibilities as assigned

Desirable Knowledge, Skills and Abilities

This position requires knowledge of: transportation planning and transit systems operation; principles and practices of traffic engineering; federal transportation planning regulations; project development, implementation, and management. The position requires good oral and written communication skills; proficiency with word-processing and spreadsheets; the ability to handle multiple projects simultaneously and use good judgment in prioritizing work assignments as well as maintain effectiveness under pressure of variable time constraints and deadlines. Candidates should have the ability to establish and maintain good working relationships throughout the course of work.

Minimum Training and Experience

Bachelor’s degree from an accredited college or university with a major in transportation planning, urban planning, engineering or a closely related field and five years of increasingly responsible experience or a combination of training and work experience that demonstrates the knowledge and ability to perform the duties.

Licenses and Certifications

May need a valid driver’s license or the ability to obtain.

Physical Demands and Working Environment

Primary functions require sufficient physical ability and mobility to work in an office setting.

Contact Information

Please send your resume and a cover letter to Ms. Jennifer Carrier, Director of Transportation. Electronic submissions are preferred and should be sent to Ms. Pauline Yoder at pyoder@crcog.org. Submissions via regular mail should be sent to CRCOG, 241 Main Street, Hartford, Connecticut 06106. Resumes should be submitted by June 5, 2015, but the positions will remained open until filled. CRCOG is an Equal Opportunity Employer. EOE/M/H/F.