

Hub of Hartford
May 21, 2008
9:00 a.m.
525 Main Street, 4th Floor

Attendees: Joe Barber, Kevin Burnham, Nick Caruso, Jennifer Cassidy, Julio Concepcion, Lee Erdmann, Toni Gold, Mike Marshall, Tom Maziarz, Jackie McKinney, Roger O'Brien, Bob Painter, Mary Rickel-Pelletier

Minutes of 4/22 Meeting

Approved.

Review of RFP progress—Tom Maziarz

Tom met with Lee Erdmann and Mark Turcotte and exchanged forms for the City procurement process. The City's money for this project is in its capital budget and has been approved by City Council. Tom, Lee, and Mark are now in the process of drafting the language that will meet City and State requirement and which will be wrapped around the vision statement and RFP. Once the rough draft is done, Tom will then to get it to Mark Turcotte and ConnDOT for the City and State approvals.

Once everything has been approved then we can start procurement process. We still need to nail down Federal funds for this project, but Tom is going to work with closely with Deputy Commissioner Martin on this piece. Tom is hoping to get \$100,000 of Federal funds and has been talking to ConnDOT

This will be a two-step process. We will ask for six copies of proposal. Everyone will review written documents and we will attempt to narrow it down to a smaller group that we can interview.

Tom is hoping to get \$100,000 of Federal funds and has been talking to ConnDOT and just got their sign-off on making STP Urban funds (\$1.25 million) into one contract to write work orders against rather than a contract for each project.

He wants to set up everything now so that when it becomes available we have a consultant on board already being paid through City funds, and then we give authorization on a certain number of tasks and then use the Federal money to do the rest.

The RFP review committee will consist of representatives from ConnDOT, City planning or public works, CRCOG, Hub committee, and Asylum Hill.

Review of outline of June 12 Presentation

There was a small meeting with library staff on May 20 in order to determine the format. It was decided that the program should be short enough so people can talk but long enough so people have something to chew on. There will be about 15 minutes of presentation and then the rest of the time for questions and answers. There will not be a formal panel.

Toni walked the committee through the following outline and framework for the presentation.

1. History (Hartford before highways)
2. Problem (I-84 today)
 - a. City divided
 - b. Streets abdicated to automobiles
 - c. Overlapping projects
3. The Opportunity
4. The Vision (what's possible)
5. The Hub of Hartford Alternative
 - a. Participants
 - b. Phase I Study
6. The Process
7. The Schedule

Toni will further develop the slide show with help from Tom Maziarz, and they will deliver it together on June 12. We will make sure we have our Hub Committee “experts” in the audience to address particular details that may arise.

Park River presentation – Nick Caruso

Mary Rickel-Pelletier, Executive Director of the Park River Watershed Council (PRWA), gave an introduction about green infrastructure and the MDC sewer separation project, both of which overlap the Hub of Hartford project. .

Nick Caruso, a graduate student in architecture at Yale and a summer intern working with the PRWA presented slides showing some of his drawings and maps of the Park River watershed and the Park River conduit area where it overlaps the Hub area.

Next Steps

No next meeting date will be set until after the presentation on the 12th and after there is a draft of the CRCOG RFQ.